

April 14, 2014
Regular Meeting
Board of Directors
Clarinda Community School District

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Audience to Visitors

Open Public Hearing on the 2015 Fiscal Year Budget

5. Administrative Reports
6. Consent Items

A. Approval of Minutes

B. Approval of Bills in the Amount of:

- General Fund \$226,258.30
- Capital Projects \$108,307.24
- Enterprise Fund \$400.00
- Activity Fund \$24,803.11
- Nutrition Fund \$36,686.14

C. Analysis of Reports

- Financial Statements
- Activity Accounts
- Hot Lunch
- Open Enrollment Application(s)

7. Old Business
8. New Business
 - A. Approve the 2015 Fiscal Year Budget
 - B. Approve Telephone Service Bid
 - C. Approve Maintenance Equipment Bid
 - D. Approve Resignation(s)
 - E. Review 2012-2013 Audit Report
 - F. Approve Auditor for Fiscal Years 2014-2015
 - G. Approve Special Education Contracts
9. Correspondence from Board Members
10. Executive Session: Classified and Administrative Salary Discussion
11. Adjournment

Minutes

The Board of Directors of the Clarinda Community School District met in regular session on Monday, April 14, 2014, 5:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway, Clarinda, IA 51632.

Call to Order

President Fine called the regular meeting to order at 5:00 p.m.

Roll Call

The following board members were present: President Fine, Vice President Sunderman, McComb, Turner, and Watkins.

Approval of Agenda

A motion was made by Sunderman, seconded by McComb, to approve the agenda. Motion carried 5-0.

Audience to Visitors

President Fine welcomed all visitors to the meeting. No visitors chose to address the board at this time.

Open Hearing

At 5:01 p.m. President Fine declared the start of the open hearing on the 2015 Fiscal Year Budget. Hearing no verbal and receiving no written objections to the 2015 Fiscal Year Budget, President Fine closed the hearing at 5:03 p.m.

Administrative Reports

Miss Nook, High School Principal, reported:

1. Scholarship selection committees are busy reviewing applications for senior scholarships.
2. Senator Grassley visited the high school today and conducted a question/answer session for a group of students.

Mr. Irvin, Activities Director, reported:

1. Spring sports are going strong.
2. Last week's track meets ran smoothly with the help of many volunteers from the community.

Superintendent Honnold reported:

1. Gopher Stage Lighting inspected the auditorium rigging last week. The official report will be sent soon, but the technician stated he believed the rigging would be fine for another 10 years. The rigging is original to the auditorium.
2. Miss Nook and I will participate in a Department of Education site visit in Sidney Schools for three days this week. Our district will host a site visit next year and this gives us the opportunity to see how we can prepare.
3. The budgets for summer school have been set. We are planning a regular summer school program and an enrichment program.
4. A group of K-3 teachers will be receiving training this summer for a new Early Literacy Readiness program. Remember, the Education Reform Bill included the requirement that districts use effective evidence-based programming, instruction and assessment practices to support all students to become proficient readers by the end of the third grade.

Consent Items

A motion was made by McComb, seconded by Turner, to approve the following consent items:

- A. Minutes of the March 10, 2014, and March 24, 2014, meetings.
- B. Bills in the amounts of:

General Fund	\$226,258.30
Capital Projects	\$108,307.24
Enterprise Fund	\$400.00
Activity Fund	\$24,803.11
Nutrition Fund	\$36,686.14
- C. March 31, 2014, Financial Statements, Activity Fund report, Hot Lunch report, and open enrollment application(s).

McComb stated he had audited the bills, found them in order, and recommended payment. The motion to approve the consent items was approved on a 5-0 vote.

Old Business

The board had no old business to consider.

New Business

Approve 2015 Fiscal Year Budget

A motion was made by Watkins, seconded by Turner, to approve the 2015 fiscal year budget. The open hearing held at the start of the meeting was part of the budget process. The budget will be filed with the Page County Auditor and sent to the Iowa Department of Management by April 15, 2014. Summary of the levy rates per \$1,000 valuation for the 2015 budget year as calculated:

General Fund	\$9.54
Management Fund	\$.66
PPEL	<u>\$.33</u>
Total Levy	\$10.53

Following discussion, the board voted 5-0 to approve the 2015 fiscal year budget.

Approve Telephone Service Bid

Board members discussed options and proposals for the replacement of the district’s telephone system. The current telephone system is over twenty years old and repair is becoming increasingly difficult. The following information summarizes the proposals received by the Clarinda Community School District and presented to the Board of Directors for consideration in the purchase of a district-wide telephone system.

On-Site VoIP System

Kidwell	new phones throughout the buildings	\$89,990.00
Ricoh	new phones throughout the buildings	\$62,860.43
Ricoh	existing phones in classrooms, new phones in offices	\$40,447.27
Spiral Communications	new phones throughout the buildings	\$36,493.27

Hybrid System

ESI Communications	existing phones in classrooms, new phones in offices, Iwatsu ESC IP Media Centre telephone system with campus connections, utilizing existing fiber between buildings	\$39,847.46
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Hosted VoIP System

Ricoh	Price per phone, per month	\$45.00
Spiral Communications	Installation of new phones, training, user guides, switches, network router	\$16,245.00
	Monthly Phone hosting charge for 135 phones	\$1,453.65

Justin Hornberger from Spiral Communications and Kevin Cabbage from Farmers Mutual Telephone Company were available to explain the differences in the on-site vs. hosted systems. Watkins stated he believed in outsourcing the system, allowing experts at Spiral Communications to maintain the phone system, while allowing our IT and maintenance personnel to concentrate on other equipment and projects in the district. McComb said he’d rather we purchase an on-site system, avoiding the monthly amount paid to an outside vendor. Following discussion, a motion was made by Watkins, seconded by Turner, to approve the bid from Spiral Communications to provide a hosted solution upgrade to our telephone system at a cost of \$16,245. Motion carried 4-1. Ayes: Turner, Watkins, Fine, and Sunderman. Nays: McComb.

A motion was made by McComb, seconded by Sunderman to approve the bid from Spiral Communications to provide upgraded cabling at a cost of \$23,450. Current Ethernet cable to the classrooms is Category 5 (Cat 5). The new Voice over IP (VoIP) telephone system will require the power for the telephones to run through the Ethernet cable. The Cat 5 cable may not have the capacity to keep telephone calls from being dropped because of the additional power needed to run the phones. An upgrade to Cat 5e or Cat 6 cable while installing the telephone system would provide the quality and integrity to support voice traffic over data traffic. Motion carried 5-0.

Approve Maintenance Equipment Bid

A motion was made by Sunderman, seconded by Watkins, to approve the bid from Capital Sanitary Supply of \$5,799 for an automatic floor scrubber. Motion carried 5-0.

Approve Resignation(s)

A motion was made by Turner, seconded by Watkins, to approve the resignation from Chelsie Moore as high school library paraprofessional effective the end of the current school year. Motion carried 5-0.

A motion was made by McComb, seconded by Sunderman, to approve the resignation from Jeremy Latham as middle school assistant football coach for the 2014 season. Motion carried 5-0.

A motion was made by Watkins, seconded by Turner, to approve the resignation from Jason Gordon as assistant middle school football coach for the 2014 season pending a suitable replacement can be found. Motion carried 5-0.

Review 2012-2013 Audit Report

The audit of the financial records of the district as of June 30, 2013, was completed and statements prepared for filing with the state and the federal clearinghouse by Nolte, Cornman, & Johnson P.C. of Newton, Iowa. A copy of the audit report is available for review in the office of the Auditor of the State and the district secretary's office. Business Manager VanFosson reviewed major points of the audit, including final balances in each of the district's funds and narrative from the auditor on financial standing and compliance.

Approve Auditor for Fiscal Years 2014-2016

A motion was made by Watkins, seconded by McComb, to approve the bid from Nolte, Cornman, and Johnson to serve as the district auditor for 2014-2016. The bid of \$7,000 for 2014, \$7,500 for 2015, and \$8,000 for 2016, was the one received. Motion carried 5-0.

Approve Special Education Contracts

A motion was made by Sunderman, seconded by Turner, to approve the special education contract with West Monona Community School Districts for a special education student being served at the Clarinda Academy. Motion carried 5-0.

Board Correspondence

Turner: I'd like to thank the Clarinda Herald Journal for coverage of the accomplishments of our students in the recent edition. The paper was full of good stories of all the great things our students are doing, both academically and athletically.

Executive Session: Classified and Administrative Salary Discussion

President Fine declared the start of the executive session at 6:03 p.m. to discuss classified and administrative salaries for the 2014-2015 school year. President Fine declared the Board of out executive session at 8:03 p.m.

Adjournment

A motion was made by Sunderman, seconded by Turner, to adjourn the meeting at 8:04 p.m. Motion carried 5-0.

Cindy VanFosson
Board Secretary