

**February 24, 2014
Regular Meeting
Board of Directors
Clarinda Community School District**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Audience to Visitors
5. Administrative Reports
6. Old Business
7. New Business
 - A. Approve First Reading of Board Policy Updates
 - B. Approve Resignation(s)
 - C. Approve Contract for Boiler Water Treatment Services
 - D. Approve Boiler Replacement Bids
 - E. Approve Garfield Siding Replacement Bids
 - F. Approve High School Stage Curtain Bid
8. Correspondence from Board Members
9. Adjournment

Minutes

The Board of Directors of the Clarinda Community School District met in regular session on Monday, February 24, 2014, 5:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway St., Clarinda, IA 51632.

Call to Order

President Fine called the regular meeting to order at 5:00 p.m.

Roll Call

The following board members were present: President Fine, Vice President Sunderman, McComb, Turner, and Watkins.

Approval of Agenda

A motion was made by Sunderman, seconded by McComb, to approve the agenda. Motion carried 5-0.

Audience to Visitors

President Fine welcomed all visitors to the meeting. No visitors chose to address the board at this time.

Administrative Reports

Administrators had nothing to report at this time.

Old Business

Board members had no old business to consider.

New Business

Approve First Reading of Board Policy Updates

A motion was made by McComb, seconded by Turner, to approve the first reading of the board policy updates as presented. The committee, board members Sunderman and Fine, Activities Director Irvin, Superintendent Honnold, and Board Secretary VanFosson, met several times to review Sections 100 School District, 200 Board of Directors, 700 Non Instructional Operations, 800 Buildings and Sites, and Section 900 School and Community Relations. VanFosson presented recommendations for change in current policy language, and reviewed new policies required due to changes in federal or state law. Following the presentation, the motion carried on a 5-0 vote.

Board Policy Review Committee Recommendations

Policy 102 Equal Educational Opportunity

The district contact for issues of non-discrimination is the Special Programs Director. An update is necessary to list McKinley Administrative Offices as the location of the Special Programs Director.

Policy 210.2 Regular Meeting

The committee recommends changing the time of regular meetings to 5:00 p.m.

Policy 403.1 Employee Physical Examinations

The Committee recommends increasing the reimbursement of bus driver DOT physical examinations from \$50 to \$100. Bus drivers are the only category of employee who must have a renewal physical every two years to maintain their bus driving license. DOT physicals are not covered under individual health insurance; therefore the drivers pay the entire cost out of pocket. The Committee recommends leaving the reimbursement of initial physical examinations by other categories of employees at \$50.

Mandated or Recommended Changes by IASB, the Dept. of Education, or the IRS

Policy 506.1 Student Record Law

The US Department of Education amended the Family Educational Rights and Privacy Act (FERPA), the students' records law. The Department clarified the definition of "enrolled student" to include children in PK programs. Parents of those students will receive the annual notice, the directory information notification form, and be required to return the form if they want to exclude personal information from directory information, as the parents of the K-12 students have been receiving for years.

Policy 506.2 Student Directory Information

IASB has recommended Boards strike several items previously considered directory information for the protection of students. School districts likely won't need to disclose the stricken information and if, by chance, they need to, they can seek parental consent. The information stricken makes directory information less interesting to solicitors and others. The revised list of directory information is information the district will likely disclose about students through class lists, yearbooks, etc., but makes the information less attractive to solicitors. Parents are given the opportunity at the beginning of each year to tell the district they do not want directory information released without parental consent.

Policy 507.9 Wellness Policy

The US Department of Agriculture updated their model Local Wellness Policy (LWP) to include a requirement the District must periodically measure the implementation of the LWP and make available to the public an assessment on compliance – comparing the LWP to the model LWP.

Policy 704.2 Debt Management Policy (Previously titled Sale of Bonds)

IASB, with the help of Beth Grob, Ahlers Law Firm and Jenny Blankenship, PFM Group, developed a policy regarding debt. The policy guides debt issuance, including the process, the management of a debt portfolio, and adherence to various laws and regulations. The reason for the new policy is the need to ensure school districts can fundamentally sustain the level and rate of growth of public debt and can be serviced under a wide range of circumstances while meeting cost and risk objectives.

Policy 905.2 Tobacco-Free Environment

According to Iowa law; all school grounds are smoke free. We expanded to "tobacco-free" in 2009. Electronic cigarettes may or may not contain nicotine. The policy now includes the words "look-a-likes" to include the new e-cigarettes.

Approve Resignation(s)

A motion was made by Watkins, seconded by Sunderman, to approve the resignation from Emily Akers as assistant softball coach for the 2014 season. Motion carried 5-0.

A motion was made by Turner, seconded by McComb, to approve the resignation from Kathy Knoll as paraprofessional, effective the end of the 2013-2014 school year. Motion carried 5-0.

Approve Contract for Boiler Water Treatment Services

A motion was made by McComb, seconded by Sunderman, to approve the contract with Garratt-Callahan Company at a cost of \$482.35 per month for two years to provide the boiler water treatment chemical program and service to the district. The chemical prevents premature decay of the pipes in the boiler, which increases the life of the boiler. Garratt-Callahan also conducts periodic analysis of the water systems and makes recommendations for adjustments. Motion carried 5-0.

Approve Boiler Replacement Bid

A motion was made by Turner, seconded by Watkins, to approve the bid of \$129,895 from Camblin Plumbing to replace the Garfield building boiler. Two bidders provided proposals for the installation of two Aerco BMK 1500 high efficiency boilers.

Wallin Plumbing	Clarinda	\$139,380.00
Camblin Plumbing	Atlantic	\$129,895.00

The current boiler at Garfield was installed in 1957 and the most recent boiler inspection showed this would be the last winter the district could rely on it. Following review of the bids, the motion to approve the bid from Camblin Plumbing was approved on a 5-0 vote.

Approve Garfield Siding Replacement Bid

A motion was made by Sunderman, seconded by McComb, to approve the bid from McCall Carpentry of \$17,500 for the labor to remove and replace the siding at Garfield School. Plans call for removing all windows for the installation of boxing and reinstalling the windows as the siding is replaced on the older sections of the Garfield building. This will improve energy efficiency and eliminate the rotting taking place around the bottom of the building. Motion carried 5-0.

A motion was made by Watkins, seconded by Turner, to approve the bid from Akin Building Center of \$17,281.29 for the materials for the Garfield siding replacement project. Motion carried 5-0.

Approve High School Stage Curtain Bid

A motion was made by Sunderman, seconded by McComb, to approve the bid from Gopher Stage Lighting for the Charisma/Crescent curtains at a cost of \$19,890. Five companies submitted bids for polyester fabric drapes, which are fireproof and resistant to water stains. Each company was asked to submit a bid for two types of fabric for the main curtain. The auxiliary curtains were bid using a less expensive fabric, but satisfactory for their use. Samples of Charisma and Prestige fabrics were available for board members to consider. Bid proposals also included the cost of installation by the company, if the district chose to accept the option.

Company	Charisma/Crescent	Prestige/Crescent	Installation
Grand Stage Co. Chicago, IL	\$28,470.00	\$28,220.00	\$5,750.00
Omaha Stage Equipment Omaha, NE	\$24,346.00	\$24,101.00	\$1,985.00
Grosh Rentals/Black Sheep Ent. Hollywood, CA	\$26,004.00	\$25,658.00	Not Available
Heartland Scenic Studios Omaha, NE	\$20,825.00	\$20,565.00	\$1,260.00
Gopher Stage Lighting Minneapolis, MN	\$19,890.00	\$19,636.00	\$2,490.00

Board members reviewed the bids and chose to forego installation by the curtain vendors. District personnel will complete installation. Following review and discussion, the motion to approve the bid from Gopher Stage Lighting for the Charisma/Crescent curtains at a cost of \$19,890, was approved on a 5-0 vote.

Correspondence

Watkins: 1) Congratulations to Blake Luna on his state wrestling championship and to the wrestling team and coaches for a very successful season. 2) Speaking for the entire board, I'd like to convey appreciation to our

awesome bus drivers. This has been a difficult winter and they've done a fantastic job, keeping our students safe to and from school.

Adjournment

A motion was made by McComb, seconded by Watkins, to adjourn the meeting at 5:33 p.m. Motion carried 5-0.

Cindy L. VanFosson
Board Secretary