

**June 11, 2007  
Regular Meeting  
Board of Directors  
Clarinda Community School District**

The Board of Directors of the Clarinda Community School District met in regular session on Monday, June 11, 2007, 7:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway, Clarinda, IA 51632.

**Call to Order**

President McComb called the regular meeting to order at 7:00 p.m.

**Roll Call**

The following board members were present: President McComb, Vice President Watkins, Fulk, Scherf, and Turner.

**Approval of Agenda**

A motion was made by Fulk, seconded by Watkins, to approve the agenda. Motion carried 5-0.

**Audience to Visitors**

President McComb welcomed all visitors to the meeting. No visitors chose to address the Board at this time.

**Administrative Reports**

Mrs. Boysen, Special Programs Director, reported:

1. The maintenance crew has been busy at Garfield. The gymnasium has been freshly painted and looks nice. We will have a new Cardinal in the hallway thanks to Curtis Hull at H&H Trailer.

Doug Junker, Education Director for the Clarinda Academy, reported:

1. Summer school is underway. This is a big turnover time at the Academy with several students leaving and several arriving.

2. Our new Athletic Coordinator/Head Football Coach is Brad Knight, who was at Galva-Holstein.

Mr. Honnold, Superintendent, reported:

1. Significant changes were made to the Teacher Quality program during the 2007 legislative session. One of those changes is that a Teacher Quality Committee, made up of administrators and teachers who are members of the teacher's association, will be required to meet and agree on how the professional development funds are used and distributed.

2. A few of the other items from the legislative session we will have to look at are back-ground checks for new teacher hires, requirements for school nurses and counselors, and the use of market factor funds will now be recommended by the teacher quality committee.

3. The entire staff will be hearing a guest speaker, Al Arth, on the first day back in the fall. Mr. Arth is well known in working with students of various backgrounds. He will also spend some exclusive time with the middle school staff working on characteristics of the middle school student.

4. Suzi Stanton is working on the web page, adding items for fall registration. The goal is to have fall registration information available by July 1<sup>st</sup>.

5. IASB is again requesting a list of our top 5 legislative priorities for the next legislative session. You have received a list of several items we can choose from, or we can generate one or more of our own. We will be compiling our list at the July meeting.

**Consent Items**

A motion was made by Scherf, seconded by Fulk, to approve the following consent items:

A. Minutes of the May 3, 2007, and May 14, 2007, meetings.

B. Bills in the amounts of:

General Fund	\$203,471.71
Activity Fund	\$16,757.20
Capital Projects	\$20,702.50
Nutrition Fund	\$10,708.43
Trust & Agency Fund	\$3,477.75

- C. May 31, 2007, Financial Statements, Activity Fund report, Hot Lunch report, and open enrollment application(s).

Board member Turner stated she had audited the bills and recommended payment. The motion carried 5-0.

### **Old Business**

The Board had no old business to consider at this time.

### **New Business**

#### **Approve Student Handbooks for 2007-2008**

A motion was made by Watkins, seconded by Scherf, to approve student handbooks for the 2007-2008 school year. Board members were provided with proposed handbooks from the three buildings with changes listed on a summary sheet attached to the front cover. Mrs. Boysen, Elementary Administrator, reviewed the changes to be made in the elementary handbook. A common change in all three handbooks is the new policy on anti-bullying and harassment. Following discussion of staff/student dress and appearance, the motion carried on a 5-0 vote.

#### **Approve Resignation**

A motion was made by Turner, seconded by Fulk, to approve the resignation of Susana Perez Perez as high school Spanish teacher for the 2007-2008 school year. Ms. Perez was to have come to Clarinda as part of the "Visiting Teacher from Spain" program sponsored by the Iowa Department of Education. Unforeseen circumstances have made it necessary for her to request a release from her contract. Following discussion, the motion carried on a 5-0 vote.

#### **Approve Contracts**

A motion was made by Scherf, seconded by Watkins, to approve the transfer of Andrew Almelien from middle school track to high school boys' golf coach for the 2007-2008 school year. Motion carried 5-0.

A motion was made by Watkins, seconded by Fulk, to approve the transfer of Colleen Comer from assistant middle school girls' track to head middle school girls' track coach for the 2007-2008 school year. Motion carried 5-0.

A motion was made by Fulk, seconded by Turner, to approve the transfer of Suzette Reed from assistant cross country to head cross country coach for the 2007-2008 school year. Motion carried 5-0.

A motion was made by Turner, seconded by Scherf, to approve contracts with Mike Smith to serve as assistant cross country and 9<sup>th</sup> grade boys' basketball coach for the 2007-2008 school year. Motion carried 5-0.

A motion was made by Scherf, seconded by Watkins, to approve the contract with Jerry Lane to serve as alternative high school teacher, middle school assistant football, high school boys' basketball, and head girls' track coach for the 2007-2008 school year. Mr. Lane has been teaching in the Belmond-Klemme District for the past 20 years as a high school physical education teacher and has coached a variety of sports. Following discussion, the motion passed 5-0.

A motion was made by Watkins, seconded by Fulk, to approve the contract with Jesus' Maria Gutierrez' Rajo as high school Spanish teacher for the 2007-2008 school year. Mr. Gutierrez' will be arriving in Clarinda in August as a "Visiting Teacher from Spain." Following discussion, the motion passed 5-0.

A motion was made by Fulk, seconded by Turner, to approve the contract with Jacque Stephens to serve as middle school art teacher and middle school yearbook sponsor for the 2007-2008 school year, pending release from her teaching contract with Griswold Community School District. Ms. Stephens has 14 years of experience as an art teacher, with 10 of those years at Creston. Ms. Stephens has family in the Clarinda area. Following discussion of the release from her current contract with Griswold, the Board voted 5-0 to approve the motion.

A motion was made by Turner, seconded by Scherf, to approve the contract with Justin Davison to serve as custodian for the 2007-2008 school year. Mr. Davison's contract will begin July 1<sup>st</sup>. Motion carried 5-0.

A motion was made by Scherf, seconded by Watkins, to approve the contract with John Evans to serve as custodian for the 2007-2008 school year. Mr. Evans has been working in the buildings as a substitute for the past several months. His contract will begin July 1, 2007. Motion carried 5-0.

#### **Approve Athletic Sharing Agreement with Villisca**

A motion was made by Watkins, seconded by Fulk, to approve the sharing agreement with Villisca Community School District to allow them to participate in the Clarinda Community School District wrestling program for the 2007-2008 school year. This agreement would be renewed on an annual basis with the following criteria: 1) A flat fee would be charged based on the number of participants. 1-5 participants would be \$500, 6-10 participants would be \$1,000, 10 or more participants would be \$1,500. 2) The Villisca School District would be responsible for transporting their wrestlers to Clarinda for practices and meets. We would work with Villisca on picking up their wrestlers when traveling north on Highway 71. 3) Villisca participants would be subject to the good conduct code and the academic eligibility standards of Clarinda High School. Following a short discussion, the motion carried 5-0.

#### **Approve Foundation Committee Members**

A motion was made by Watkins, seconded by Scherf, to appoint Dale Fulk, Kandace Sump, Vera Fastenau, Jason Bridie, Bob Brown, and Milan Shaw to serve on the Clarinda Community School Foundation Fund Committee. Motion carried 5-0.

#### **Approve Garbage Collection Bids**

A motion was made by Fulk, seconded by Turner, to approve the sanitation bid from Geer Sanitation at a rate of \$650 per month for the 2007-2008 fiscal year. The following bids were received from sanitation contractors:

Geer Sanitation	\$650/month
Southwest Sanitation	\$800/month

The low bid represents a \$75 increase per month from our current cost. Following discussion, the motion was approved on a 5-0 vote of the Board.

#### **Approve SAI Administrator Mentoring Agreement**

A motion was made by Turner, seconded by Scherf, to approve the agreement with School Administrators of Iowa to participate in the SAI administrator mentoring program for the 2007-2008 school year. Although we do not have a first year administrator, the Iowa Department of Education requires us to provide proof of a mentoring program. The motion passed on a 5-0 vote.

#### **Approve Anti-Bullying and Harassment Policy Revisions**

A motion was made by Watkins, seconded by Fulk, to rescind board policies 403.5 Employee Harassment and 502.10 Student to Student Harassment. During the 2007 legislative session, a new law was passed to address bullying and harassment in Iowa schools. The Iowa Association of School Boards has recommended rescinding the two separate policies and combining them into one policy in a different section of the board policy manual. Following a review of the two older policies and the new combined policy, the motion carried on a 5-0 vote.

A motion was made by Fulk, seconded by Turner, to approve the adoption of Board Policy 104 Anti-Bullying and Anti-Harassment and wave second readings. The policy requires the school district school improvement advisory committee to include "harassment or bullying prevention goals, programs, training and other initiatives" in its list of mandatory items that need to be addressed. The new law, which triggered the new policy, made significant changes in the classes of people specifically protected by law. This law protects students based upon a trait or characteristic of the student including, but not limited to, age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status or family status. The new policy will be included in the student handbooks for each building level. The motion was approved on a 5-0 vote.

#### **Approve Agreement with Farris Engineering for High School Boiler Project**

A motion was made by Watkins, seconded by Scherf, to approve the contract with Farris Engineering to conduct a review and develop the plans, specifications, and bid documents for the high school boiler replacement project. Replacement of the high school boilers is planned for completion in advance of the 2008-2009 heating season. Following a short discussion on the projected cost of the project, the motion passed on a 5-0 vote of the Board.

**Review of Voluntary Four-Year-Old Preschool Grant Application Process**

Superintendent Honnold reviewed information he has received in regards to the Voluntary Four Year Old Preschool Bill passed by the legislature during the 2007 session. He and Mrs. Boysen, Special Programs Director, met with representatives from Clarinda Community Preschool, Noah's Ark Preschool, and Head Start to discuss the program. The Clarinda School District will not be submitting an application to participate in the program for fiscal year 2007-2008.

**Approve Fall 2007 PSEO and College Academy Enrollment**

A motion was made by Fulk, seconded by Scherf, to approve the Fall 2007 PSEO, College Academy, and Career Visions Course enrollment. PSEO classes are offered by IWCC and are available to juniors and seniors who do not have similar courses available at the high school. College Academy courses are part of a set group of classes IWCC offers in what is considered a shared program with the high school. The Career Visions Academy, which in the future will include both the College Academy classes and the new vocational programs, includes classes in Web Design and PC Support I and II. Our high school staff will teach these courses. All three categories allow a student to earn both high school and college level credit for the same class. Following a review of the number of students participating the programs, the motion carried on a 5-0 vote.

**Discussion on July Board Meeting Schedule**

Board members took a few minutes to discuss the possibility of moving the July 9<sup>th</sup> regular meeting to an alternate date. It was the consensus of the members to leave the regular meeting date for July on the 9<sup>th</sup> of the month.

**Board Correspondence**

Scherf: Congratulations to the spring athletes who advanced to state competition, including individuals from the boys' and girls' track teams, the doubles team of Jeff Williams and Kale Manuel in tennis, and the boys' golf team.

**Adjournment**

A motion was made by Fulk, seconded by Watkins, to adjourn the meeting at 8:42 p.m. Motion carried 5-0.

Cindy L. VanFosson  
Board Secretary