

**February 11, 2008
Regular Meeting
Board of Directors
Clarinda Community School District**

The Board of Directors of the Clarinda Community School District met in regular session on Monday, February 11, 2008, 7:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway, Clarinda, IA 51632.

Call to Order

President McComb called the regular meeting to order at 7:00 p.m.

Roll Call

The following board members were present: President McComb, Vice President Watkins, Fulk, Scherf, and Turner.

Approval of Agenda

A motion was made by Watkins, seconded by Fulk, to approve the agenda. The motion was approved on a 5-0 vote.

Audience to Visitors

President McComb welcomed all visitors to the meeting. No visitors chose to address the Board at this time.

Administrative Reports

Mr. Honnold, Superintendent, reported:

1. The Legislature has approved a 4% allowable growth for 2009-2010. Other items they are discussing are the statewide penny, moving the start date to August 25th, and delaying the start time for high school until 8:30 a.m. daily.
2. A committee of community members, board members, teachers, and administrators will be meeting February 20th to discuss the writing of a grant to gain funding for a 4-year-old preschool program.
3. Richard Negley has been reviewing and penciling in possible bus routes for the additional geographical area we will gain with the dissolution of the New Market District. Parents of the students living in the new area have received letters explaining their new district of residence and were asked to return a postcard stating their transportation needs.
4. The Wellness Committee has been meeting periodically, establishing activities for our students. They have asked district employees for input on how their committee could begin including activities and events for our staff.
5. One of the changes made during the 2007 Legislative session was in the area of superintendent evaluations. Two groups, School Administrators of Iowa and the Iowa Association of School Boards are offering classes in the coming months for Board members to learn the new process and understand the standards that have been set by the state.

Consent Items

A motion was made by Fulk, seconded by Scherf, to approve the following consent items:

- A. Minutes of the January 21, 2008, meeting.
- B. Bills in the amounts of:

General Fund	\$168,671.27
Activity Fund	\$11,066.46
Management Fund	\$1,430.00
Nutrition Fund	\$32,516.04
- C. January 31, 2008, Financial Statements, Activity Fund report, Hot Lunch report, and open enrollment application(s).

Board President McComb informed he had audited the bills and found them in order for payment. The motion to approve the consent items was unanimously approved by the Board.

Old Business

There was no old business for the board to discuss at this time.

New Business

Receive Fire Marshall Report

A Fire Prevention Inspector, Timothy Spears, from the State Fire Marshal's office, was in the district on November 14th and 15th, 2007, to conduct a fire safety inspection. Craig Hill, Maintenance Supervisor, was at the meeting to

review and explain the report of deficiencies received the last week of January. Deficiencies that will be costly to address are closures for several doors, at a cost of approximately \$400 per door, an automatic fire extinguishing system for the hood and duct system in the high school kitchen, and replacing or removing the clear glass above the lockers in the high school corridors. A written plan of action for all items cited will be submitted prior to the April 17, 2008, deadline.

Approve Boiler Bids

Three contractors submitted bids for the high school boiler replacement project.

<u>Bidder</u>	<u>Lump Sum Base Bid</u>	<u>Deduction for alternate boiler</u>
Proctor Mechanical, Johnston	\$269,586.55	\$34,804.00
Camblin Mechanical, Atlantic	\$290,000.00	\$20,000.00
Two Rivers Group, Inc., Altoona	\$209,000.00	\$23,000.00

Farris Engineering, the engineering firm contracted to oversee the project, reviewed the bids and bidders and recommended proceeding with the low bid from Two Rivers Group. They recommended staying with the original boiler specified in the bid documents, the Aerco Boiler, rather than using an alternate, due to the uncertainty of the energy that could actually be saved over the life of the boiler vs. the cost deduction. In addition, the Aerco Boiler was installed in the McKinley Building a couple years ago, so the maintenance staff is familiar with its operation. Following discussion of the bids received and recommendation from the engineer, a motion was made by Watkins, seconded by Scherf, to approve the bid of \$209,000 from Two Rivers Group, Inc., from Altoona, IA, to replace the high school boilers. The motion passed on a 5-0 vote.

Approve 2008-2009 High School Course Offerings

Mr. Ruffing, high school principal, was on hand to explain a new course offering for the fall of 2008. Second Chance Reading will be available for students who could benefit in all instructional areas by improving their reading skills. Additional training for the instructor will be completed and a collection of reading materials will be purchased. Other minor changes deal with district efforts to align with the Model Core Curriculum, also known as the Iowa Core Curriculum. The curriculum identifies the essential concepts and skill sets for literacy, mathematics, science and social studies, as well as 21st century learning skills (civic literacy, financial literacy, technology literacy, health literacy, and employability). The Iowa Core Curriculum aligns with Iowa's mandated core content standards in reading, math and science, which were enacted by the 2007 legislature. Mr. Ruffing also updated the Board on the effort being made to obtain IWCC certification for our current business teacher, Dallas Sweet, to teach a Microsoft spreadsheet class that would provide college credit for participants. Following Mr. Ruffing's presentation, a motion was made by Turner, seconded by Watkins, to approve the 2008-2009 high school course offerings. The motion passed on a 5-0 vote.

Approve Second Trimester Early Graduates

A motion was made by Scherf, seconded by Fulk, to approve the second trimester early graduation list provided successful completion of the graduation requirements as identified by the Board of Education. The motion was approved on a 5-0 vote. The early graduates include:

Tyson Banks	Bret Meyers	Nathaniel Thrasher
Kristin Berry	Courtney Mullen	Ashley Weir
Collette Carlson	Darcie New	Ethan Woldruff
Coddy Clark	Colby Pederson	Kara Woodard
Cody Cordell	Erica Rightsell	Lisa Woodsmall
Brittany Eberly	(Shawn) Donovan Simmons	
Michael Mellencamp	Cassie Summers	

Approve Coaching Resignation

A motion was made by Fulk, seconded by Turner, to approve the resignation of Sandy Simdorn as middle school volleyball coach pending a suitable replacement can be found. The motion passed on a 5-0 vote.

Approve Special Education Contracts

A motion was made by Turner, seconded by Scherf, to approve the contracts with Interstate 35 and Keokuk Community Schools for special education students being served at the Clarinda Academy. The motion passed on a 5-0 vote.

Approve First Reading of the Board Policy Review Committee Recommendations

A motion was made by Scherf, seconded by Fulk, to approve the first reading of the Board Policy revisions. The committee, Board member Fulk, Board member Scherf, Superintendent Honnold, and Board Secretary VanFosson, met several times to review Sections 100 School District, 200 Board of Directors, 700 Non Instructional Operations, Section 800 Buildings and Sites, and 900 School and Community Relations. Fulk and Scherf presented recommendations for change in current policy language, listed points of emphasis in various policies, and reviewed new policies required due to changes in Iowa Law.

Board Policy Review Committee Recommendations

Policy

Number

Recommendation

200.1

Organization of the Board of Directors

The committee recommends maintaining our current policy of a 5 member Board of Directors, with all members elected at-large.

210.2

Regular Meeting

The committee recommends dropping the second meeting of the month during the months of May and November, due to holidays at the end of those months. The committee believes a special meeting could be called at either of these times if circumstances warrant it. The change would leave the following schedule: September, October, February, March, and April would have two meetings. November, December, January, May, June, July, and August would have one meeting.

905.1

Community Use of School District Facilities & Equipment

The committee recommends removing the stricken phrase of the following sentence:

The Board may allow entities, ~~such as Boy and Girl Scouts and 4-H~~, to use the school district facilities and equipment without charge.

905.1R3

Use of School District Facilities and Sites Fees Schedule

The committee recommends increasing the rate for rehearsals in the auditorium from \$10 an hour to \$25 an hour. The committee recommends increasing the fee when the lights are used at the athletic field from \$25 to \$75. The committee recommends charging a custodial rate of \$25 an hour any time district facilities are used. The custodial fee would be assessed regardless of any building rental fees.

905.2

Smoke-Free Environment

The committee recommends a discussion of the entire board in regards to making all district grounds smoke-free. Currently all district buildings, grandstands, and vehicles are smoke-free. The committee would also introduce the concept of "tobacco-free," as apposed to "smoke-free." Following a short discussion, Board members directed Superintendent Honnold and Board Secretary VanFosson to maintain current language and practice.

Board Policy Review Committee Mandates

Policy

Number

Recommendation

Protected Classes

The 2007 General Assembly passed new legislation expanding the classes protected by Iowa law, adding sexual orientation and gender identity to race, creed, color, sex, national origin, religion and disability. Eight current policies require the addition of the words "sexual orientation," and "gender identity." Those policies are:

102

Equal Educational Opportunity

102E1	Notice of Nondiscrimination
102R1	Grievance Procedure
302.1	Superintendent Qualifications, Recruitment, Appointment
303.2	Administrator Qualifications, Recruitment, Appointment
401.1	Equal Employment Opportunity
405.2	Licensed Employee Qualifications, Recruitment, Selection
411.2	Classified Employee Qualifications, Recruitment, Selection
500	Objectives for Equal Educational Opportunities for Students
603.4	Multicultural/Gender Fair Education

104 Anti-Bullying / Harassment Policy

Due to a recent United State Supreme Court Case and numerous discussions, IASB has decided it is necessary to update the anti-bullying/harassment policy. The changes help ensure that the policy is not so overly broad that it infringes on students' First Amendment Free Speech Rights. The complaint form has been updated and a new complaint disposition form has been added to assist school districts in complying with reporting procedures.

401.1 Equal Employment Opportunity

The legislature adopted a new law that requires background checks for all newly hired teachers unless the teacher has an initial license. Teachers with initial licenses have had background checks performed by the Board of Educational Examiners.

Education and Information Resources

As a result of the new law mandating teacher-librarians, the Department of Education adopted new rules regarding school library programs. A number of board policies are mandated in the new rules, all but one of which school districts already had. The new policy addresses copyright, intellectual property and plagiarism.

605.7 Use of Information Resources

506.4 Student Library Circulation Records

605.1 Instructional Materials Selection

605.2 Instructional Materials Inspection

605.3 Objection to Instructional Materials

605.4 Technology and Instructional Materials

605.5 School Library

903.4 Public Conduct on School Premises

A new Iowa law requires boards to have a civility policy addressing the behavior of students, staff, parents, and visitors. The major change to the policy is the one regarding who can remove someone from school grounds. The current policy required board action before someone could be banned from the property. The new policy increases the authority of the administrators to act, without sacrificing due process rights or board involvement.

Following review of the recommended changes and new policy language, the Board voted 5-0 to approve the first reading of the board policy revisions as recommended by the committee.

Board Correspondence

Scherf: I like the addition of the District Mission Statement scrolling across the home page of the district web site. It is a good way to continually remind the community of our purpose and objectives.

Adjournment

A motion was made by Fulk, seconded by Turner, to adjourn the meeting at 8:25 p.m. The motion passed on a 5-0 vote.

Cindy L. VanFosson
Board Secretary