

**February 27, 2012
Regular Meeting
Board of Directors
Clarinda Community School District**

Agenda

1. Call to Order
2. Roll Call
 - Open Hearing on Early Start Calendar
 - Open Hearing on Plans, Specifications, and Bid Documents for High School Gym Floor and Bleacher Replacement
3. Approval of Agenda
4. Audience to Visitors
5. Administrative Reports
6. Old Business
7. New Business
 - A. Presentation on Industrial Technology Virtual CAD Program
 - B. Approve High School Curriculum Planner for 2012-2013
 - C. Approve Early Start Calendar for 2012-2013
 - D. Approve Plans, Specifications, and Bid Documents for High School Gym Floor and Bleacher Replacement
 - E. Approve First Reading of Board Policy Updates
 - F. Approve Purchase of Internet Firewall Replacement
8. Correspondence from Board Members
9. Adjournment

Minutes

The Board of Directors of the Clarinda Community School District met in regular session on Monday, February 27, 2012, 5:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway, Clarinda, IA 51632.

Call to Order

President Turner called the regular meeting to order at 5:00 p.m.

Roll Call

The following Board members were present: President Turner, Vice President Fine, Rarick, Sunderman, and Watkins.

Open Hearing on Early Start Calendar for 2012-2013

President Turner declared the start of the open hearing to approve the 2012-2013 Early Start Calendar at 5:01 p.m. With no verbal or written objections to, or statements in favor of the early start calendar, President Turner declared the hearing closed at 5:02 p.m.

Open Hearing on Plans, Specifications, and Bid Documents for High School Gym Floor and Bleacher Replacement

President Turner declared the start of the open hearing to approve the plans, specifications, and bid documents for the high school gym floor and bleacher replacement at 5:02 p.m. With no verbal or written objections to, or statements in favor of the plans, specifications and bid documents, President Turner declared the hearing closed at 5:03 p.m.

Approval of Agenda

A motion was made by Watkins, seconded by Rarick, to approve the agenda. Motion carried 5-0.

Audience to Visitors

President Turner welcomed all visitors to the meeting. Kent Dinnebier, Editor of the Clarinda Herald Journal, reported during the 2012 Iowa Newspaper Association Convention the first week of February, the Paper earned first place for coverage of education in the Class III Weekly Division.

Administrative Reports

Mr. Irvin, Activities Director, reported:

Winter sports are winding down. The girls have finished their basketball season, while the boys are preparing to play in the state tournament next Tuesday at 1:45 p.m. against Roland-Story. Blake Luna and Scott Brockman qualified for the state wrestling tournament, where Luna placed 8th in the 120 lbs bracket.

Miss Nook, High School Principal, reported:

1. The third trimester started today.
2. High school students will be taking Iowa Tests March 12th-13th. Teachers and student council members are planning incentives, such as posters, to encourage students to do their best.
3. The high school band trip to Denver takes place March 14th – 17th.

Superintendent Honnold reported:

1. Vendors interested in bidding the asbestos removal for the high school gym project will be meeting tomorrow to view the area.
2. We met with Chris Stipe, Elaine Otte, and Wanda Issacson last week to discuss blood screenings for our employees. They will be providing information on other wellness services they offer.
3. The high school jazz band placed 2nd at the district jazz band festival on February 23rd. They are now qualified to attend the Iowa Jazz Championships in Des Moines April 10th.

Old Business

Board members had no old business to consider.

New Business**Presentation on Industrial Technology Virtual CAD Program**

Mr. Carper and students Noah Bix, Jacob Reid-Smith, and Matt Hayes were at the meeting to share some of the projects they completed during the second trimester in AutoCad. Using a laptop and projector, they gave virtual tours of homes they developed and generated using the CAD software.

Approve High School Curriculum Planner for 2012-2013

A motion was made by Rarick, seconded by Sunderman, to approve the high school curriculum planner for 2012-2013. Current high school students will be registering for next year's classes from among the courses offered, but the actual courses taught will be dependent on student enrollment. Enrollment in each course generally determines the number of sections offered and whether courses with low numbers can be offered in a teacher's schedule. Ms. Nook, high school principal, reviewed the changes from last year, which are mainly course name. Following a review of the curriculum planner, the motion was approved on a 5-0 vote.

Approve Early Start Calendar for 2012-2013 School Year

A motion was made by Fine, seconded by Rarick, to approve the 2012-2013 early start calendar. By Iowa law, school districts cannot start prior to the Monday in which September 1st falls without a request for an early start waiver. The calendar for 2012-2013 shows a start date for students of August 21st. New teachers to the district will start on August 15th and the remainder of the staff will begin August 16th. Motion carried 5-0.

Approve Plans, Specifications, and Bid Documents for the High School Gym Floor and Bleacher Replacement

A motion was made by Watkins, seconded by Fine, to approve the plans, specifications, and bid documents for the high school gym floor and bleacher replacement. BCDM Architects of Omaha, NE, prepared the bid documents and drawings of the project, including instructions to bidders, conditions of the contract, and specifications for the gymnasium bleachers and wood floor. Sealed bids will be received until 2:00 p.m. on March 8, 2012, in the Superintendent's Office of the McKinley Building, with the intent to present the bids to the Board of Education and award the contract during their regular meeting on March 12, 2012. Following a short discussion on the project, the motion was approved on a 5-0 vote.

Approve First Reading of Board Policy Updates

A motion was made by Rarick, seconded by Fine, to approve the first reading of the Board Policy updates. The committee, Board members Sunderman and Rarick, Superintendent Honnold, and Board Secretary VanFosson, met several times to review Section 500 Students and Section 600 Education Program. Rarick and Sunderman presented recommendations for change in current policy language and reviewed new policies required due to changes in federal or state law.

Board Policy Review Committee Recommendations

Policy

Number

Recommendation

501.11E1

Junior-Senior Open Campus Rules

The committee recommends adding "who are passing all classes" to the sentences describing which students would be eligible for open campus and which students are eligible to not attend first and sixth period study halls.

505.1

Student Progress Reports and Conferences

The committee recommends changing the grading periods listed in the policy to more generic wording so no matter how our school year is divided, (quarters, semesters, trimesters, etc...) the policy would not have to be revised.

210.2

Regular Meeting

The committee recommends changing the time of regular meetings to 5:00 p.m.

Policy

Number

Mandated or Recommended Changes by IASB, the Dept. of Education, or the IRS

502.11

Use of Video Cameras on School Property

Under new guidance by the Federal Family Policy Compliance Office, parents whose child is involved in an incident on a video recorded by a school security camera, may view the video in addition to school employees. If other students are involved in the incident, then all parents must give consent in order for parents to view the video. The district does not need consent from parents of students not involved in the incident.

203

Board of Directors' Conflict of Interest

401.2

Employee Conflict of Interest

705.1

Purchasing - Bidding

IASB recommends making changes to these policies to bring them in compliance with federal law when addressing purchasing and conflict of interest. Each policy now contains language directly dealing with Federal Child Nutrition funds.

212

Closed Sessions

The 2011 Legislature made a change in open meetings law that now allows a closed session to discuss the sale of real estate.

Board Policy Review Committee Recommendations

Policy

Number

Recommendation

401.5R1

Employee Records Regulation

The change in open meetings law now defines what is considered an open record on an employee.

704.2R1

Sale of Bonds

The IRS recently amended the tax return form filed when tax-exempt bonds are issued to include questions relating to written procedures adopted by issuers regarding monitoring of the tax-exempt status of the bonds. The IRS is attempting to ensure issuers monitor compliance throughout the entire period the bonds remain outstanding. This is a new regulation.

401.13

Staff Technology Use/Social Networking

Our current policy was written in 2002. IASB, realizing how technology has been expanded, recommends this new policy that addresses acceptable use of technology guidelines for staff and also staff appropriate use of social networking sites. The policy is recommended by IASB to protect staff, students, and the school district. Two major parts of the policy include: "Employees should not connect with students via external web sites without consent of the superintendent," and "Employees, who are coaches or sponsors of activities, may create a text list of students and parents in order to communicate more effectively as long as the texts go to the student(s) and the Principal and/or Athletic Director is included in the text address list."

Following review of the recommendations, the motion passed on a 5-0 vote. The second reading of the policy changes will be held at the next regular board meeting on March 12, 2012.

Approve Purchase of Internet Firewall Upgrade

A motion was made by Fine, seconded by Sunderman, to approve the three year agreement with Network Solutions to provide the SonicWall NSA 4500 Total Secure Firewall at a cost of \$6,798. This upgrade is needed to protect our network and manage our equipment. Motion carried on a 5-0 vote of the board.

Correspondence From Board Members

Watkins: 1) Congratulations to the Herald Journal on their honors at the Iowa Newspaper Convention. 2) Great 2nd trimester with so many accomplishments.

Sunderman: It was great to see so many Cardinal fans at the boys sub-state basketball game at Harlan the other night.

Turner: I also want to congratulate the Herald Journal.

Adjournment

A motion was made by Watkins, seconded by Sunderman, to adjourn the meeting at 5:49 p.m. Motion carried 5-0.

Cindy L. VanFosson
Board Secretary