

CLASSIFIED EMPLOYEE FAMILY EMERGENCY LEAVE

The board realizes an emergency may arise which would necessitate a classified employee's absence from work which is not covered by another form of leave of absence. Such leave shall be called family emergency leave.

Classified employees shall be granted up to five days leave of absence with full pay each year for the legal adoption of a child, illness or death in the immediate family (spouse, children, mother, father) or in special cases when the employee feels the immediate family might include others. This leave may accumulate up to ten (10) days.

The superintendent shall have the discretion to grant emergency leave.

Legal Reference: Iowa Code §§ 20.9; 279.8 (2013).

Cross Reference: 414 Classified Employee Vacations and Leaves of Absence

Initially Approved 03-12-2001 Last Reviewed 05-09-2016 Last Revision _____