LICENSED EMPLOYEE FAMILY EMERGENCY LEAVE

The board realizes an emergency may arise which would necessitate a licensed employee's absence from work which is not covered by another form of leave of absence. Such leave shall be called family emergency leave.

Licensed employees shall be granted up to five days leave of absence with full pay each year for illness or death in the immediate family (spouse, children, mother, father) or in special cases when the employee feels the immediate family might include others. This leave may accumulate up to ten (10) days.

The requirements stated in the Master Contract between employees in that certified collective bargaining unit and the board regarding the emergency leave of such employees will be followed.

Legal Reference:	Iowa C	lowa Code §§ 20.9; 2/9.8 (2013).			
Cross Reference:	409	Licensed Employee Vacations and Leaves of Absence			
Initially Approved	03-12-2001	Last Reviewed	05-09-2016	Last Revision	