

**March 14, 2016  
Regular Meeting  
Board of Directors  
Clarinda Community School District**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Audience to Visitors
5. Administrative Reports
6. Consent Items
  - A. Approval of Minutes
  - B. Approval of Bills in the Amount of:
    - General Fund \$127,572.76
    - Activity Fund \$18,324.67
    - Nutrition Fund \$22,902.84
    - Capital Projects \$127,977.87
  - C. Analysis of Reports
    - Financial Statements
    - Activity Accounts
    - Hot Lunch
    - Open Enrollment Application(s)
7. Old Business
8. New Business
  - A. Approve Staffing Proposal for 2016-2017
  - B. Set Public Hearing for 2016-2017 School Calendar
  - C. Approve Bids for North Playground Resurfacing Project
  - D. Approve Bids for High School Vestibule and Kitchen Heating and Air Conditioning
  - E. Approve Bid to Move Fiber Optic Line
  - F. Review Audit for 2015 Fiscal Year
  - G. Approve Special Education Contracts
9. Correspondence from Board Members
10. Adjournment
11. Executive Session

Minutes

The Board of Directors of the Clarinda Community School District met in regular session on Monday, March 14, 2016, 5:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway, Clarinda, IA 51632.

**Call to Order**

President Sunderman called the regular meeting to order at 5:00 p.m.

**Roll Call**

The following board members were present: President Sunderman, Vice President McComb, Bond, Jones, and Turner.

## **Approval of Agenda**

A motion was made by McComb, seconded by Jones, to approve the agenda. Motion carried 5-0.

## **Audience to Visitors**

President Sunderman welcomed all visitors to the meeting. No visitors chose to address the board.

## **Administrative Reports**

Mr. Porter, Middle School Principal, reported:

1. All buildings will be taking Iowa Assessment tests next week. We're asking parents to send kids to school well-rested and ready to do their best.
2. Spring track practice for 7<sup>th</sup> & 8<sup>th</sup> grade will begin next week.

Mrs. Opperman, Elementary Principal, reported:

1. Daira Driftmier from Hy-Vee was at Garfield to promote healthy lifestyles for kids. We appreciate Hy-Vee partnering with us for the activity.

Mr. Wedemeyer, Activities Director, reported:

1. Spring sports have started at the high school.
2. The Parade of Bands last Thursday was well attended. As a first-year staff member I have to commend our district. It's an awesome event.
3. Cardinal Combine was held March 4<sup>th</sup> for all athletes, grades 8-12. Tests in speed and agility were scored and compared to prior tests. All scores will be logged and kept for future comparisons.

Mrs. Wellhausen, Special Programs Director, reported:

1. Mr. Porter, Julie Cabeen, and I spoke to several prospective teacher graduates at the Iowa State Career Fair on March 4<sup>th</sup>. It was an excellent opportunity to provide information about our district and network with students and other organizations.

Superintendent Honnold reported:

1. Our Brokaw FFA Chapter is featured on the front page of the February 27, 2016 edition of Iowa Farmer Today.
2. The TLC Committee is conducting interviews for our district instructional leader and will have the position filled by the end of the week. Trainings for the TLC (Teacher Leadership Compensation) Program will begin at the end of March.

## **Consent Items**

A motion was made by McComb, seconded by Bond, to approve the following consent items:

- A. Minutes of the February 8, 2016, February 18, 2016, and February 22, 2016, meetings.
- B. Bills in the amounts of:

General Fund	\$127,572.76
Activity Fund	\$18,324.67
Nutrition	\$22,902.84
Capital Projects	\$127,977.87
- C. February 29, 2016, Financial Statements, Activity Fund report, Hot Lunch report, and open enrollment application(s).

Jones stated he had audited the bills, found them in order, and recommended payment. The motion to approve the consent items was approved on a 5-0 vote.

## **Old Business**

Board members had no old business to consider.

## **New Business**

### **Approve Staffing Proposal for 2016-2017**

A motion was made by Turner, seconded by Jones, to approve the staffing plan for elementary and middle school for the 2016-2017 school year. Mr. Porter explained the staffing proposal to cover the larger 5<sup>th</sup> and 6<sup>th</sup> grade classes next year. Two teachers will be added to teach the two grades, reducing class sizes to 21-23 per section. An additional teacher is proposed in the elementary to teach the larger 3<sup>rd</sup> grade. The projected number of teachers for K-8 is: JK-1 teacher, K-4 teachers, 1<sup>st</sup>-4 teachers, 2<sup>nd</sup>-4 teachers, 3<sup>rd</sup>-4 teachers, 4<sup>th</sup>-3 teachers, 5<sup>th</sup>-3.5 teachers, 6<sup>th</sup>-

3.5 teachers, 7<sup>th</sup>-2.5 teachers, 8<sup>th</sup>-2.5 teachers. The cost to add three additional teachers will be a minimum of \$150,000/year. Following discussion, the motion to approve the staffing plan for elementary and middle school for the 2016-2017 school year was approved on a 5-0 vote.

#### **Set Public Hearing for 2016-2017 Calendar**

A motion was made by McComb, seconded by Turner, to set March 28, 2016, at 5:00 pm in the Central Office Board Room as the date, time, and place for the open hearing on the 2016-2017 school calendar. Motion carried 5-0.

#### **Approve Bids for North Playground Resurfacing Project**

A motion was made by Jones, seconded by McComb, to approve the bid from Crain Construction of \$202,475 for the playground resurfacing project. Crain Construction provided two bids with different safety tile as an alternate to the base bid. Crain's bid, with the specified tile was \$221,475. National Playground Compliance Group, Carlisle, Iowa, submitted a bid of \$247,673 using the specified tile. They did not submit an alternate. Craig Hill, maintenance supervisor researched the alternate safety tile by calling the manufacturer and speaking with two end-users to obtain their opinion on the installation, wear, and safety. The alternate tile is certified by the International Play Equipment Manufacturers Association and meets the Consumer Product Safety Commission and ADA requirements. It manufactured in the United States with a 10 year warranty. Based Mr. Hill's research, the alternate tile does meet the standard for early childhood playground surface. Following review of the bids, the motion was approved on a 5-0 vote.

#### **Approve Bids for High School Vestibule and Kitchen AC**

A motion was made by McComb, seconded by Bond, to approve the bid from Rife Construction of \$509,995 for the high school vestibule and kitchen air conditioning project. In addition to the bid from Rife Construction, Omaha, NE, a bid of \$519,000 was received from McKee Construction, Emerson, IA. This project began as a solution to protecting the gym floor following the rain and hail storm in June of 2014. The kitchen air conditioning is in need of replacement, so it was added in the hopes of attracting bidders. BCDM Architects, Omaha, NE, provided the plans, specifications, bid documents, and an estimate of the project cost. Final bids were almost \$200,000 more than the estimate due to the small size of the project, the difficulty in securing a mechanical contractor, and the abundance of work following a poor weather building season last summer. President Sunderman stated he thought the additional cost made the project not feasible since the vestibule is basically an empty building with very little finish work. Other board members stated their disappointment in the bids received as well. Following discussion the motion failed 0-5.

#### **Approve Bid to Move Fiber Optic Line**

A motion was made by Turner, seconded by McComb, to approve the bid of \$8,690 from Iowa Communications Network to move the ICN fiber at the high school. The fiber optic cable currently runs on the north side of the high school gym. In anticipation of the construction of a vestibule, Windstream, the owner of the cable, was contacted and their engineers provided the bid. Discussion with Craig Hill, maintenance supervisor, focused on whether the cable needed to be moved at this time since the vestibule project was voted down. Mr. Hill said we could move the cable to run straight north out of the ICN room in same area as the fiber optic cable from Farmers Mutual, or we could postpone moving the cable until any future construction on the north side of the gym was definite. Following discussion, the motion to move the ICN fiber at the high school failed on a 0-5 vote.

#### **Approve Purchase of Wrestling Mats**

A motion was made by Jones, seconded by Turner, to approve the purchase of a Resilite RLOC15 and a Resilite 625 wrestling mat. The vinyl on our current mats is peeling and exposing the core of the mat. Reconditioning the mat might extend the life of the mat by 5 years, but experience shows after approximately 2 years the vinyl becomes hard as it shrinks the mat and makes it less porous to absorb shock. The Resilite RLOC15 is a one-sided mat of lighter material, coming in six sections connected with a zip locking system. It is relatively new, but the lighter weight makes it desirable for moving. A 38'X38' mat is \$9,736. The Resilite 625 is a traditional, two-sided mat. It is generally ordered in three sections at the minimum competition requirement of 38'X38'. The cost of the 625 mat is \$10,917. Mr. Porter and Mr. Darby worked with Mr. Honnold to make the wrestling mat purchase recommendation. The new mats will be purchased using PPEL or Sales Tax funds because they are considered a major piece of equipment. Following explanation of the recommended purchase, the motion was approved on a 5-0 vote.

**Review Audit for 2015 Fiscal Year**

The audit of the financial records of the District as of June 30, 2015, was completed and statements prepared for filing with the State and the federal clearinghouse by Nolte, Cornman, & Johnson P.C. of Newton, Iowa. A copy of the audit report is available for review in the office of the Auditor of the State and the district secretary's office. Business Manager VanFosson reviewed major points of the audit, including economic factors bearing on the district's future and narrative from the auditor on financial standing and compliance.

**Approve Special Education Contracts**

A motion was made by Bond, seconded by McComb, to approve the contracts with Council Bluffs, Sioux City, and Waterloo Community School Districts for special education students being served at the Clarinda Academy. Motion carried 5-0.

**Board Correspondence**

Jones: 1) I commend the Brokaw FFA Chapter for advancing in 8 events to the State FFA Leadership Conference held in Ames on April 18-19. 2) Congratulations to Jason Wright for qualifying to participate in the Geography Bee at UNI on April 1<sup>st</sup>. 3) Congratulations to Cade and Isabel Solivan, who will represent CHS in Washington DC April 22-24 for the National History Bowl. Cade also qualified for the National History Bee competition to be held the same weekend in DC. 4) The Parade of Bands last Thursday was a great event with outstanding instrumental music from 6<sup>th</sup> grade through high school. We have great instructors and great student musicians.

Bond: My son is a first-year band student, so this was our first year participating in the Parade of Bands. We are so fortunate to have a strong band program.

**Adjournment**

A motion was made by McComb, seconded by Turner, to adjourn the regular meeting at 6:05 p.m. Motion carried 5-0.

**Executive Session**

Board members spent time discussing the superintendent search process.

Cindy L. VanFosson  
Board Secretary