

**October 26, 2015
Regular Meeting
Board of Directors
Clarinda Community School District**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Audience to Visitors
5. Administrative Reports
6. Old Business
7. New Business
 - A. Approve SBRC Allowable Growth Application
 - B. Approve Early Retirement Options
 - C. Approve School Improvement Advisory Committee
 - D. Approve Contract with Control Management Inc.
 - E. Review of Facility Improvement Plans
 - F. Approve Athletic Sharing with South Page
8. Correspondence from Board Members
9. Adjournment

Minutes

The Board of Directors of the Clarinda Community School District met in regular session on Monday, October 26, 2015, 5:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway St., Clarinda, IA 51632.

Call to Order

President Sunderman called the regular meeting to order at 5:00 p.m.

Roll Call

The following board members were present: President Sunderman, Vice President McComb, Bond, and Turner. Jones arrived at 5:10 p.m.

Approval of Agenda

A motion was made by McComb, seconded by Turner, to approve the agenda as written. Motion carried 4-0.

Audience to Visitors

President Sunderman welcomed all visitors to the meeting. Kent Dinnebier, on behalf of the Clarinda Herald Journal, thanked the District for allowing the use of the Middle School for a city council candidate forum last week.

Administrative Reports

Miss Nook, High School Principal, reported:

- 1) One of the performance measures of our vocational programs is non-traditional participation. Our AEA consortium will be meeting tomorrow to write an action plan to promote participation by non-traditional groups.
- 2) November 13th is the end of the first trimester.
- 3) The FFA National Convention is October 28-31 in Louisville, Kentucky.
- 4) Misa and Aya Hamanaka qualified to participate in the All-State Music Festival the 3rd week of November.

Mr. Porter, Middle School Principal, reported:

- 1) K-8 parent-teacher conferences are November 12th and 13th.
- 2) Football and volleyball seasons for the 7th/8th grade teams are completed.
- 3) With several new teachers in my building, I will be busy this year with teacher evaluations.

Superintendent Honnold reported:

- 1) Leaders from Bedford, Corning, Lenox, and Clarinda met and began brainstorming ideas for potential vocational programs. With a definite need for skilled workers in our area, a logical solution is to partner with employers to provide opportunities for students to explore possible career paths.
- 2) As part of Safe School Week, we practiced bus evacuations and spoke to students about emergency procedures last Thursday. Along that same line, the Department of Ed is conducting planning and training emergency response workshops in each of the AEAs. A group of our employees, along with Roger Williams from the Clarinda Fire Department, Jake Daly from the Page County Sheriff's Department and Keith Brothers from the Clarinda Police Department, will attend the emergency response workshop at Green Hills AEA.

Old Business

Board members had no old business to consider.

New Business

Approve SBRC Allowable Growth Application

A motion was made by McComb, seconded by Bond, to approve the SBRC Application for additional allowable growth and supplemental aid. In addition to the overall general operating fund budget, school districts monitor revenues and expenditures of the special education program and report annually. Districts can spend more than they take in for special education, but the expenses must be covered with general program dollars. When the District reports a negative balance in special education, the State allows districts to recover the spending authority used on those extra expenditures. For the 2014-2015 fiscal year, the District spent \$23,206.12 more in special education than what it received. The School Budget Review Committee (SBRC) will consider allowing recovery of the budget authority in December. The motion to approve the SBRC Application for additional allowable growth and supplemental aid was approved on a 5-0 vote.

Approve Early Retirement Options

A motion was made by Turner, seconded by McComb, to approve the early retirement option for classified, administrative, and certified staff for the 2015-2016 school year. According to Policy, the Board must determine prior to November 1st each year whether or not to offer an early retirement incentive. Employees must have been employed a minimum of 10 years and turn 58 by July 1, 2016. They have 2 years to apply. The certified staff benefit is \$15,000. The administrative staff and the classified staff benefit is 25% of their final fiscal year salary. McComb stated he felt the incentive did not lower overall district costs and the money should be spent on other items. Turner added she could see both sides. Some years we may save money by hiring a lower cost employee for the position vacated by the retiree, but other years we may not. Following discussion of the policy, the motion carried on a 3-2 vote. Aye: Turner, Sunderman, Bond. Nay: McComb, Jones.

Approve School Improvement Advisory Committee

A motion was made by McComb, seconded by Turner, to approve the School Improvement Advisory Committee for the 2015-2016 school year. This committee meets 2-3 times a year to review various school programs and student achievement data. The group makes needed recommendations to the Board of Education. Motion carried 5-0. Committee members include:

Community Members: Kathy Boysen, Keith Brothers, Matt & Cindy Darrah, Dick & Jane Davidson, Linda Fine, James & Jen Fine, Jebb Fish, Jesse Hitt, Jamie Lindsay, Trent Mayer, Steve & Julie McAndrews, Jennifer McCall, Tom & Lisa Pace, Randy Pullen, Beth Rarick, Connie Richardson, Danni Samuelson, Rynne Shatava, John Van Nostrand, Seth Watkins, and Steven & Megan Wright. High School Students: Sarah Cabeen, Maicy Darrah, and Trevor Richardson. School Personnel: Cindy Aldrich, Shannon Almeliem, Paul Honnold, Julie Karns, Kim McNeese, Teresa Nook, Cindy Opperman, Josh Porter, Audra Riddle, Marilyn Wagoner, Brian Wedemeyer, and Allison Wellhausen. Board Members: Scott McComb and Darin Sunderman.

Approve Service Agreement Contract with Control Management Inc.

A motion was made by McComb, seconded by Jones, to approve the four-year service agreement with Control Management, Inc. Control Management maintains the equipment and software that allows our maintenance supervisor to monitor and manage the district's heating and cooling systems. The contract includes technical support, annual software upgrades, monthly online checks of our system, database and controller backups, training, and consistent pricing for onsite repair. The yearly costs for the agreement are: Year 1) \$13,235; Year 2) \$6,335.10; Year 3) \$6,545.75; and Year 4) \$6,742.13. Motion carried 5-0.

Review Facility Improvement Plans

Craig Hill, maintenance supervisor, reviewed a list of possible maintenance projects to consider during 2016. A project started last year with BCDM, an architectural firm from Omaha, is an addition to the north side of the high school gym to protect the gym floor from moisture penetrating the exterior doors. A contract with BCDM will be considered in the near future to develop detailed plans and bid specifications for potential contractors. A second project is the air conditioning unit in the high school kitchen. The architect has examined the building and has determined a new unit could be placed on the roof above the kitchen, in contrast with the older unit which has created issues on the dock area due to condensation. The amount of heat generated in the kitchen causes the unit to run most of the year, so a new energy efficient unit should show energy savings as well. Early childhood requirements call for a handicap accessible play area, so surfacing the north playground area at Garfield is the third priority in facility improvements. A consultant will be used to assess the area and provide recommendations on the size of the play area, the surface material most suited, and whether or not existing equipment can continue to be used, added to, or replaced. Based on preliminary inquiries, this project could easily run well over \$500,000. It has been a practice of the Board of Directors to maintain a list of possible facility improvements, prioritizing them each fall to prepare for planning and purchasing during the following year.

Approve Athletic Sharing with South Page

A motion was made by Jones, seconded by Bond, to approve athletic sharing in middle school boys' basketball with South Page for the 2015-2016 school year. Motion carried 5-0.

Correspondence

Bond: I attended the city council forum last week and the subject of additional recreation was discussed. One item mentioned was additional baseball facilities, possibly located on school district property.

McComb: Good luck to the girls' volleyball team tonight as they begin the post-season tournament trail.

Adjournment

A motion was made by McComb, seconded by Turner, to adjourn the meeting at 5:54 p.m. Motion carried 5-0.

Cindy L. VanFosson
Board Secretary