

**July 13, 2015**  
**Regular Meeting**  
**Board of Directors**  
**Clarinda Community School District**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Audience to Visitors
5. Administrative Reports
6. Consent Items
  - A. Approval of Minutes
  - B. Approval of Bills in the Amount of:

|                     |              |
|---------------------|--------------|
| • General Fund      | \$143,303.71 |
| • Activity Fund     | \$6,201.04   |
| • Capital Projects  | \$26,193.46  |
| • Scholarship Trust | \$250.00     |
  - C. Analysis of Reports

|                                  |
|----------------------------------|
| • Financial Statements           |
| • Activity Accounts              |
| • Hot Lunch                      |
| • Open Enrollment Application(s) |
7. Old Business
8. New Business
  - A. Approve Student Achievement Goals
  - B. Approve Student Handbooks
  - C. Approve Resignation(s)
  - D. Approve Contract(s)
  - E. Adopt Resolution to Consider Continued Participation in the Instructional Support Program
  - F. Approve Lunch Program prices and bids
  - G. Approve Athletic Sharing Agreement
  - H. Approve Networking and Server Maintenance Bid
9. Correspondence from Board Members
10. Adjournment

Minutes

The Board of Directors of the Clarinda Community School District met in regular session on Monday, July 13, 2015, 5:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway, Clarinda, IA 51632.

**Call to Order**

President Sunderman called the regular meeting to order at 5:00 p.m.

## **Roll Call**

The following board members were present: President Sunderman, Fine, McComb, and Turner. Vice President Watkins arrived at 5:11 p.m.

## **Approval of Agenda**

A motion was made by McComb, seconded by Fine, to approve the agenda. Motion carried 4-0.

## **Audience to Visitors**

President Sunderman welcomed all visitors to the meeting. No visitors chose to address the Board.

## **Administrative Reports**

Mrs. Opperman, Elementary Principal, reported:

1. We have a meeting tonight for parents of students who will be attending our Jump Start Program beginning July 20th. Approximately 40 students have been invited to “Jump Start” the school year by receiving additional instruction in reading and math July 20<sup>th</sup> to August 2<sup>nd</sup>.
2. In moving from 4 sections of 4<sup>th</sup> grade to 3 sections, we are considering having Mrs. Riddle meet with a group of 4<sup>th</sup> grade students at the beginning and end of the day to decrease the number of students classroom teachers are monitoring for homework, end of day destinations, etc.

Mr. Porter, Middle School Principal, reported:

1. I have been busy looking at class schedules and looking for new ways to deliver student instruction. One of the possibilities we may use this year for advanced students is Iowa Learning Online. The ILO initiative is designed to deliver high quality, rigorous courses, taught by Iowa licensed teachers.

Superintendent Honnold reported:

1. Loading dock area repairs have begun at the high school.
2. The Governor’s veto of the supplemental pay does affect us, but most concerning is how late budget decisions were made in Des Moines this year.
3. Nomination papers for the September 8<sup>th</sup> school board election must be filed with the board secretary during the period July 6<sup>th</sup> – July 30<sup>th</sup>.
4. The Board will tour the buildings and grounds after the August meeting.

## **Consent Items**

A motion was made by Watkins, seconded by McComb, to approve the following consent items:

- A. Minutes of the June 8, 2015, June 12, 2015, and June 29, 2015, meetings.
- B. Bills in the amounts of:

|                   |              |
|-------------------|--------------|
| General Fund      | \$143,303.71 |
| Activity Fund     | \$6,201.04   |
| Capital Projects  | \$26,193.46  |
| Scholarship Trust | \$250.00     |
- C. June 30, 2015, Financial Statements, Activity Fund report, Hot Lunch report, and open enrollment application(s).

Turner stated she had audited the bills, found them in order, and recommended payment. The motion to approve the consent items was approved on a 5-0 vote.

## **Old Business**

The Board had no old business to consider.

## **New Business**

### **Approve Student Achievement Goals**

Mrs. Opperman reviewed student achievement data from 2014-2015. The data is based on both Iowa Assessments, given once a year, and district created assessments, monitored all year.

Literacy Goal: the percent of students proficient in grades 3-11 will increase by 3% in reading comprehension on the Iowa Assessments for the 2014-2015 school year. The goal was met. Proficiency increased from 68% to 74%.

Math Goal: 83% of students in grades 3-11 will achieve a math score of proficient or above on the Iowa Assessments for the 2014-2015 school year. The goal was not met. 81% achieved a math score of proficient or above.

Science Goal: the percent of students proficient in grades 3-11 will increase by 3% in science on the Iowa Assessments for the 2014-2015 school year. The goal was not met. The number of students proficient dropped by 1%.

Social Studies Goal: students in grades 3-11 will be 80% proficient in social studies on the district's assessments for the 2014-2015 school year. The goal was not met. 75% were proficient.

Goals for 2015-2016 were introduced:

Literacy Goal: During the 2015-2016 school year, 80% of students in grades 3-11 will achieve a proficient or above National Standard Score (NSS) on the reading comprehension subtest on Iowa Assessments.

Math Goal: During the 2015-2016 school year, 83% of students in grades 3-11 will achieve a proficient or above National Standard Score (NSS) on the math subtest of Iowa Assessments.

Science Goal: During the 2015-2016 school year, students in grades 3-11 will achieve a 3% increase in proficient or above National Standard Score (NSS) on the science subtest of Iowa Assessments.

Social Studies Goal: During the 2015-2016 school year, students in grades 3-11 achieve a 85% proficiency on district assessments

Following the presentation, a motion was made by Turner, seconded by Fine, to approve the student achievement goals for the 2015-2016 school year. Motion carried 5-0.

### **Approve Student Handbooks for 2015-2016**

A motion was made by McComb, seconded by Turner, to approve the 2015-2016 student handbooks as presented. Elementary changes: 1) Eliminated all specific recess rules. General playground rules will be provided to students per grade level at the beginning of the year. 2) Removed all exit criteria. The criteria are based on the Iowa Core and a link will be provided on the Principal's web page.

Middle School changes: Additional wording was added to the section on bullying and harassment.

High School changes: 1) Open campus option is awarded to students who have earned a GPA of 2.60 for the previous grading period and received passing grades in all courses and satisfactory progress of, including, but not limited to, college classes, advanced placement courses, online options, etc. 2) Cell phones with cameras and other portable handheld technology devices capable of storing and/or transmitting and /or receiving/taking images are banned from use for any purpose in locker rooms and restrooms at ALL times. Students may be disciplined for misuse of technology devices. At no time are students or visitors authorized to video capture, photograph, or audio record others in the school building, on school property, or at school activities, unless recording a public performance, without consent of a teacher coach, or school administrator.

Following a review of the handbooks, the motion was approved on a 5-0 vote.

### **Approve Resignation(s)**

A motion was made by Fine, seconded by Watkins, to approve the resignation from Dan DeGroot as Technology Director for the 2015-2016 school year. Mr. DeGroot has been employed by Clarinda Schools since 2000, taking a position in the Red Oak School District as Talented and Gifted Instructor. Motion carried 5-0.

### **Approve Contract(s)**

A motion was made by McComb, seconded by Fine, to approve the contract with Susan Wedemeyer as middle school technology teacher for the 2015-2016 school year. Motion carried 5-0.

A motion was made by McComb, seconded by Turner, to approve the contract with Patrick Darby to serve as physical education teacher and head wrestling coach for the 2015-2016 school year. Mr. Darby has most recently been teaching and coaching in Camdenton, Missouri. Motion carried 5-0.

A motion was made by Fine, seconded by Watkins, to approve the transfer of Suzi Stanton to serve as technology coordinator for the 2015-2016 school year. Motion carried 5-0.

A motion was made by Watkins, seconded by Turner, to approve the transfer of Connie Sunderman to serve as technology assistant for the 2015-2016 school year. Motion carried 4-0, with President Sunderman abstaining.

A motion was made by Fine, seconded by McComb, to approve the transfer of Van Gilmore to high school science for the 2015-2016 school year. Motion carried 5-0.

A motion was made by McComb, seconded by Turner, to approve the contract with Rodney Eberly to serve as assistant football coach for the 2015 season. Motion carried 5-0.

**Adopt Resolution to Consider Continued Participation in the Instructional Support Program**

The President of the Board called up for consideration the Resolution to Consider Continued Participation in the Instructional Support Program which requires that a public hearing be held on this proposal. Director Fine introduced the following Resolution and moved its adoption. Director Watkins seconded the motion to adopt. The roll call was called; the vote was: Ayes: Turner, Fine, McComb, Watkins, and Sunderman. The President declared the Resolution adopted as follows:

**RESOLUTION TO CONSIDER CONTINUED PARTICIPATION IN THE INSTRUCTIONAL SUPPORT PROGRAM.**

WHEREAS, the Board of Directors has determined that to continue the current level of services and to fund the ongoing programs of the School District, continuation of participation in the Instructional Support Program for a period of five years is necessary and in the best interests of the District and its residents and students; and

WHEREAS, the Board of Directors wishes to consider continued participation in the Instructional Support Program as provided in Iowa Code sections 257.18 through 257.21; and

WHEREAS, the authorization for the current Instructional Support Program will expire on June 30, 2016; and

WHEREAS, this Resolution sets forth the proposal of the Board of Directors, including the method that will be used to fund the program; and

WHEREAS, notice of the time and place of a public hearing must be published:

NOW, THEREFORE, it is resolved:

1. The Board of Directors wishes to consider continued participation in the Instructional Support Program as provided in Iowa Code sections 257.18 through 257.21, for a period of five years, commencing with the fiscal year ending June 30, 2017.
2. The additional funding for the Instructional Support Program for a budget year shall be determined annually, and shall not exceed ten percent (10%) of the total regular program district cost for the budget year and moneys received under Iowa Code section 257.14 as a budget adjustment for the budget year.
3. Moneys received by the District for the Instructional Support Program may be used for any general fund purpose.
4. The Instructional Support Program shall be funded by instructional support state aid and a combination instructional support property tax levied annually upon the taxable property within the School District commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2017, and an instructional support income surtax imposed annually, the percent of income surtax to be determined by the Board for each budget year to be imposed upon the state individual income tax of each individual income taxpayer resident in the School District on December 31, 2016, and each year thereafter.
5. The Secretary is authorized and directed to give notice of a public hearing to be held in the McKinley Administrative Building Board Room, 423 East Nodaway, Clarinda, Iowa, on August 10, 2015 at 5:00 P.M.
6. Following the public hearing the Board intends to take action on the question whether to continue participation in the Instructional Support Program.

PASSED AND APPROVED this 13th day of July, 2015.

Darin Sunderman, President

Attest: Cindy L VanFosson, District Secretary

### Approve Lunch Program Prices and Bids

A motion was made by Watkins, seconded by McComb, to approve the contract to participate in the IAEP food cooperative for the 2015-2016 school year. The IAEP is a state program that benefits schools by leveraging the power of group purchasing. Motion carried 5-0.

### Milk Bid

|                       | Hiland<br><u>Dairy</u> | A-E<br><u>Dairy</u> |
|-----------------------|------------------------|---------------------|
| White milk, 1%        | \$.2100                | \$.2140             |
| White milk, skim      | \$.2010                | \$.2050             |
| Chocolate milk, skim  | \$.2190                | \$.2250             |
| Strawberry milk, skim | \$.2190                | \$.2250             |

A motion was made by Turner, seconded by Fine, to approve the bid from Hiland Dairy to provide milk products for the 2015-2016 school year. Motion carried 5-0.

### Detergent Bid

|                               | Meyer<br><u>Chemical</u> | Martin<br><u>Bros.</u> | Reinhart<br><u>Foods</u> |
|-------------------------------|--------------------------|------------------------|--------------------------|
| Detergent, dish machine       | no bid                   | \$71.30                | \$91.76                  |
| Detergent, dish machine, liq. | \$89.00                  | no bid                 | no bid                   |
| Delimer, HD                   | \$53.00                  | \$72.44                | \$72.60                  |
| Rinse, dish machine           | \$73.80                  | \$118.38               | \$70.65                  |
| Sanitizer, dish machine       | \$36.00                  | \$32.32                | \$36.57                  |
| Sanitizer, Quaternary         | \$51.80                  | \$62.54                | \$77.29                  |
| Detergent, dishwashing        | \$59.95                  | \$75.12                | \$51.19                  |

A motion was made by McComb, seconded by Turner, to approve the bid from Reinhart Food Services for ware wash products for the 2015-2016 school year. Motion carried 5-0.

### Bread Bid

|                               | <u>Pan O Gold</u> | Bimbo<br><u>Baking</u> |
|-------------------------------|-------------------|------------------------|
| Whole grain white bread       | \$1.75            | \$2.01                 |
| Whole grain white hamb. bun   | \$1.80            | \$2.10                 |
| Whole grain white hot dog bun | \$1.68            | \$1.93                 |
| Whole grain white dinner roll | \$1.59            | \$1.74                 |
| Steak buns, wholegrain white  | \$2.50            | \$3.12                 |

A motion was made by Fine, seconded by McComb, to approve the bid from Pan O'Gold to provide bread products for the 2015-2016 school year. Motion carried 5-0.

### Lunch Rates

Since 2010 we have been mandated to compare our paid meal price annually to the funding received from USDA for free meals. We must then raise our paid price incrementally in order to achieve equity with the free subsidy from USDA. The intent of the regulation was to ensure reimbursements we receive for free students are not subsidizing paying students. We use the price equity calculator tool provided by USDA to determine the amount of increase required. For 2015-2016 the calculator tool shows we must increase our lunch prices by 10 cents per meal.

|            | <u>2014-2015</u> | <u>2015-2016</u> |
|------------|------------------|------------------|
| K-8 Lunch  | \$2.10           | \$2.20           |
| 9-12 Lunch | \$2.25           | \$2.35           |
| Adult      | \$3.30           | \$3.40           |

A motion was made by Watkins, seconded by Fine to approve the increase in lunch prices by 10 cents for the 2015-2016 school year due to a federal mandate. Motion carried 5-0.

### Approve Athletic Sharing Agreement

A motion was made by Fine, seconded by McComb, to approve the athletic sharing agreement with Atlantic Community Schools in the sport of swimming for the 2015-2016 school year. The family of a student who will be competing on the Atlantic swim team will be responsible for all costs associated with participation. Motion carried 5-0.

**Approve Networking and Server Maintenance Bid**

A motion was made by Fine, seconded by Turner, to approve the bids from Spiral Communication to provide networking upgrades and monthly technology support. Spiral Communications will make our network traffic more consistent by changing some routers and switches at a cost of \$4,257.70. Spiral Communications will also provide technology support to our technology staff via onsite and remote access to our servers and network. At a cost of \$3,167.67 per month, this technology support can be banked so we can use the hours purchased when needed. After one year the amount of support and the cost will be reviewed. Both items will be paid with funds from sales tax revenues. Motion carried 5-0.

**Board Correspondence**

Watkins: Welcome, Mr. Porter, to the administrative team.

Sunderman: Lots of changes; we have an exciting year ahead.

**Adjournment**

A motion was made by Turner, seconded by McComb, to adjourn the meeting at 6:13 p.m. Motion carried 5-0.

Cindy L. VanFosson

Board Secretary