

**April 13, 2015  
Regular Meeting  
Board of Directors  
Clarinda Community School District**

1. Call to Order
2. Roll Call
3. Approval of Agenda

Open Hearing on 2016 Fiscal Year Budget

4. Audience to Visitors
5. Administrative Reports
6. Consent Items

A. Approval of Minutes

B. Approval of Bills in the Amount of:

• General Fund	\$139,200.92
• Activity Fund	\$17,126.60
• Nutrition Fund	\$29,350.91
• Capital Projects	\$31,225.19

C. Analysis of Reports

- Financial Statements
- Activity Accounts
- Hot Lunch
- Open Enrollment Application(s)

7. Old Business

A. Approve 2016 Fiscal Year Budget

8. New Business

- A. Approve Textbook Purchases
- B. Approve Wireless Network Bids
- C. Approve Wellness Report
- D. Approve Resignation(s)
- E. Approve Special Education Contracts
- F. Approve Medicaid Reimbursement Billing Service Contract
- G. Approve Preschool Handbook
- H. Approve Board Policy Changes

9. Correspondence from Board Members

10. Adjournment

11. Exempt Session - Classified and Administrative Salaries

Minutes

The Board of Directors of the Clarinda Community School District met in regular session on Monday, April 13, 2015, 5:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway, Clarinda, IA 51632.

**Call to Order**

President Sunderman called the regular meeting to order at 5:00 p.m.

**Roll Call**

The following board members were present: President Sunderman, Fine, and McComb. Watkins arrived at 5:03 p.m. and Turner arrived at 5:09 p.m.

**Approval of Agenda**

A motion was made by McComb, seconded by Fine, to approve the amended agenda, adding item 8H, Approve Board Policy Changes. Motion carried 3-0.

**Open Hearing on Fiscal Year 2016 Budget**

At 5:01 p.m. President Sunderman declared the start of the open hearing on the 2016 Fiscal Year Budget. Hearing no verbal and receiving no written objections to the 2016 Fiscal Year Budget, President Sunderman closed the hearing at 5:02 p.m.

**Audience to Visitors**

President Sunderman welcomed all visitors to the meeting. No visitors chose to address the board at this time.

**Administrative Reports**

Mrs. Opperman, Elementary Principal, reported:

1. Thank you to the Clarinda PTA and the Clarinda Community Theatre for providing funding to bring Opera Iowa to Clarinda. They performed for Garfield students today and are providing a community performance of Cinderella in the auditorium this evening.
2. The 3<sup>rd</sup> grade spring program, The Granny Awards, will be held tomorrow evening in the auditorium.

Mr. Irvin, Activities Director, reported:

1. We've had very positive comments on our new track timing program during the three track meets we've had so far. Thank you to the many volunteers who help make sure our track meets run smoothly.
2. The high school art show will be held prior to the spring vocal and instrumental concert on April 27<sup>th</sup>.

Miss Nook, High School Principal, reported:

1. The Hawkeye 10 Academic Awards Banquet was April 8<sup>th</sup> in Atlantic. Abby Brown was honored for academics and Austin Smith received the Character Award.
2. This Wednesday, April 15<sup>th</sup>, the high school teachers will have professional development and parent-teacher conferences.
3. Eighth grade students from the middle school and the Clarinda Lutheran School will visit the high school during the month of May.

Mr. McNeal, Middle School Principal, reported:

1. Storm Howard participated in the State Geography Bee at Cedar Falls on March 27<sup>th</sup>, missing the finals by a tiebreaker question.
2. The middle school talent show will be held April 24<sup>th</sup>.

Superintendent Honnold reported:

1. Congratulations to Abby Brown and Austin Smith for recognition at the Hawkeye 10 Academic Awards Banquet. I believe it is the nicest event the Conference organizes.
2. In keeping with a bus replacement rotation, we will be sending out a request for proposals and will bring them to the Board for approval in the near future.
3. With State lawmakers finally passing legislation on the school start date, we anticipate bringing the 2015-2016 calendar to the board for approval at the next meeting.

### **Consent Items**

A motion was made by McComb, seconded by Fine, to approve the following consent items:

- A. Minutes of the March 9, 2015, and March 23, 2015, regular meetings.
- B. Bills in the amounts of:

General Fund	\$139,200.92
Activity Fund	\$17,126.60
Nutrition Fund	\$29,350.91
Capital Projects	\$31,225.19
- C. March 31, 2015, Financial Statements, Activity Fund report, Hot Lunch report, and open enrollment application(s).

Fine stated he had audited the bills, found them in order, and recommended payment. The motion to approve the consent items was approved on a 5-0 vote.

### **Old Business**

#### **Approve 2016 Fiscal Year Budget**

A motion was made by McComb, seconded by Fine to approve the 2016 fiscal year budget. The budget was published assuming no increase in state aid, because the legislature has yet to set an increase. The final levy rate may be lower, based on final legislative action. Levy rates per \$1,000 valuation for the 2016 budget year as calculated:

General Fund	\$9.90
Management Fund	\$.65
PPEL	<u>\$.33</u>
Total Levy	\$10.88

Following discussion, the board voted 5-0 to approve the 2016 fiscal year budget.

### **New Business**

#### **Approve Textbook Purchases**

Mr. McNeal, administrator in charge of the science curriculum, explained the process used by the curricular team as they chose textbooks for 2015-2016. He described the recommendation of the group for grades PK-2, requesting books from Scholastic to supplement current materials from The Science Connection. Jolinda Gowing explained the materials chosen for grades 3-5 from Pearson. The curricular team is also recommending materials from Pearson for grades 6-8, enabling grades 3-8 to have an appropriate sequence. Jessica Dahlberg told board members the 6<sup>th</sup>-8<sup>th</sup> grade students will have 12 units, used at the appropriate grade level, based on the mapping of the Iowa Core Curriculum. New high school science textbooks requested are for physical science, biology, basic anatomy, fundamentals of physics, and ecology. Total cost of the science textbook proposal, including shipping, is \$78,258.22. Following the presentation by staff members, a motion was made by Watkins, seconded by Turner, to approve the science textbook purchases as presented. Motion carried 5-0.

#### **Approve Wireless Network Bids**

A motion was made by Fine, seconded by McComb, to approve the bid from Infrastructure Technology Solutions of \$28,170 to purchase 30 new Meraki access points and licensing for all Meraki units for three years. The district currently uses 57 Meraki access points in the buildings to provide wireless internet for students, staff, and visitors. Adding 30 additional access points is necessary due to the increased number of devices purchased by the district this spring. Spiral Communications was the other bidder at \$41,552.50 for 89 new Ubiquiti access points and 5 years of licensing. Funding for the project will come from sales tax revenue and, if approved, the district may receive an e-rate discount. Following discussion on the bids, the motion was approved on a 5-0 vote.

#### **Receive Wellness Committee Report**

Jen Peters, school nurse and representative for the Wellness Committee, talked about the various wellness activities staff and students have participated in during the past year. Board members reviewed minutes from the March 26<sup>th</sup> Wellness Committee meeting. A recommendation of the committee was to make a slight wording change in the fifth paragraph of the policy, removing the requirement of the Wellness Committee to annually assess the effectiveness of the policy. The Wellness Committee would continue to report activities and progress to the Board annually. Following discussion, a motion was made by Turner, seconded by Fine to approve the recommendation of the Wellness Committee to make a slight wording change in the wellness policy. Motion carried 5-0.

**Approve Resignation(s)**

A motion was made by Fine, seconded by McComb, to approve the resignation from Courtney Auxier as Sign Language Interpreter effective the end of the 2014-2015 school year. Motion carried 5-0.

A motion as made by Watkins, seconded by McComb, to approve the resignation from Rebecca Dirksen as elementary teacher effective the end of the 2014-2015 school year. Mrs. Dirksen is completing 14 years of teaching in the Clarinda District. Motion carried 5-0.

**Approve Special Education Contracts**

A motion was made by Fine, seconded by McComb, to approve the contracts with Council Bluffs, Sioux City, Des Moines Independent, and Nodaway Valley Community School Districts for special education students being served at the Clarinda Academy. Motion carried 5-0.

**Approve Medicaid Reimbursement Billing Service Contract**

A motion was made by Turner, seconded by Fine, to approve the contract with Timberline Billing Service to be the service provider for Medicaid reimbursement. Timberline, headquartered in West Des Moines, works with school districts to claim for costs associated with providing Medicaid-eligible students various services identified in their Individual Education Plans. Motion carried 5-0.

**Approve Preschool Handbook**

A motion was made by McComb, seconded by Fine, to approve the Preschool Program Policy and Procedures Handbook. The handbook is an Iowa Quality Preschool Program Standard (IQPPS). Deb Nelson, preschool instructor, was at the meeting and reviewed the handbook with board members. Following Ms. Nelson's presentation, the motion was approved on a 5-0 vote.

**Approve Board Policy Changes**

A motion was made by McComb, seconded by Fine, to approve the changes in equity and nondiscrimination policies to include creed and socioeconomic status, and waive additional readings to the policy revisions. The following board policies will now include creed and socioeconomic status in the list of specified traits/characteristics: Code No. 102, Equal Educational Opportunity; 102.E1, Notice of Nondiscrimination; and 500, Objectives for Equal Educational Opportunities for Students. Full text of the policies can be found on the district web site. Motion carried 5-0.

**Board Correspondence**

Sunderman: 1) Treats on the board table came from Julie Cabeen and the library staff in celebration of National Library Week. 2) We will be adjourning and commencing an exempt session regarding classified and administrative salaries.

**Adjournment**

A motion was made by Fine, seconded by McComb, to adjourn the meeting at 6:00 p.m. Motion carried 5-0.

Cindy L. VanFosson  
Board Secretary