

**December 8, 2014
Regular Meeting
Board of Directors
Clarinda Community School District**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Audience to Visitors
5. Administrative Reports
6. Consent Items
 - A. Approval of Minutes
 - B. Approval of Bills in the Amount of:

• General Fund	\$200,975.36
• Activity Fund	\$23,535.83
• Management Fund	\$6,670.00
• Nutrition Fund	\$25,389.27
• Capital Projects	\$17,587.08
 - C. Analysis of Reports

• Financial Statements
• Activity Accounts
• Hot Lunch
• Open Enrollment Application(s)
7. Old Business
8. New Business
 - A. Receive Report on At Risk Program
 1. Approve Modified Supplemental Dropout Prevention Application
 - B. Approve SBRC Application for Additional Allowable Growth
 - C. Approve Resignation
 - D. Approve Contract(s)
 - E. Approve Architectural Study Agreement
 - F. Approve Special Education Contracts
9. Correspondence from Board Members
10. Adjournment

Minutes

The Board of Directors of the Clarinda Community School District met in regular session on Monday, December 8, 2014, 5:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway, Clarinda, IA 51632.

Call to Order

President Sunderman called the regular meeting to order at 5:00 p.m.

Roll Call

The following board members were present: President Sunderman, Vice President Watkins, Fine, McComb, and Turner.

Approval of Agenda

A motion was made by McComb, seconded by Turner, to approve the agenda. Motion carried 5-0.

Audience to Visitors

President Sunderman welcomed all visitors to the meeting. No visitors chose to address the board at this time.

Administrative Reports

Miss Nook, High School Principal, reported:

1. The 15 minute seminar period is going well. Most recently we've been exploring diversity.
2. Several students are using a web-based instruction, E2020, as an extension of regular coursework.
3. We've begun testing our winter student data upload to the State, which will be completed and certified in January.

Mrs. Opperman, Elementary Principal, reported:

1. Garfield was identified as a "SINA," School in Need of Assistance, school in Math for the 2014-2015 school year. We are currently completing the detailed plan of action for raising scores.
2. Microsoft funds are available for the purchase of technology hardware and software for students in grades K-3, with a focus on early literacy. Our district has the opportunity to file reimbursement claims for up to \$35,000, to be spent within three years. We are finalizing the budget application for those funds.
3. Garfield Elementary chose "Cowboy Ethics" as the social focus this year. Cowboys represent courage, optimism, and plain hard work. Cowboy Ethics contains Ten Principles to Live By, which we are exploring with our students and encouraging them to adopt in their own lives. We thoroughly loved having Brooke Turner, a Clarinda cowboy, visit Garfield on Cowboy Day.

Mr. Irvin, Activities Director, reported:

1. The FCCLA hosted a winter formal in high school gym on Saturday.
2. Our winter concerts begin tonight and tomorrow night at the middle school. Next Monday is the high school concert in the auditorium and the elementary concerts will be held each day next week at noon in the Garfield gym.
3. The government class is busy with their annual "Adopt-a-Family" project.

Superintendent Honnold reported:

1. Our teachers all participate in peer observation in their buildings, meaning they each spend time in the classrooms of other teachers, observing and learning. It is required by the State.
2. At an upcoming meeting we will bring a presentation of the Google Classroom concept a few of our teachers have adopted.
3. Our District web page now has a video at the bottom right, thanks to the efforts of Suzi Stanton. The plan is to update the video every week. Be sure to check it out.
4. We will be attending a Leadership Symposium in Des Moines December 16 and 17, for schools that contract with a residential facility to provide educational services. The Clarinda Academy qualifies as a residential facility located in our district.

Consent Items

A motion was made by Watkins, seconded by Turner, to approve the following consent items:

- A. Minutes of the November 10, 2014, meeting.
- B. Bills in the amounts of:

General Fund	\$200,975.36
Activity Fund	\$23,535.83
Management Fund	\$6,670.00
Nutrition Fund	\$25,389.27
Capital Projects	\$17,587.08
- C. November 30, 2014, Financial Statements, Activity Fund report, Hot Lunch report, and open enrollment application(s).

Fine stated he had audited the bills, found them in order, and recommended payment. The motion to approve the consent items was approved on a 5-0 vote.

Old Business

The board had no old business to consider.

New Business

Receive Report on At Risk Program

Miss Nook, Mr. Gordon, and Mr. Schilb updated Board members on the efforts of staff members in reaching the at risk students in our buildings. Mr. Gordon spoke on the alternative program he heads, located in the McKinley building. Mr. Schilb discussed the actions and techniques he uses on a daily basis to build relationships with kids and monitor not only their grades, but their attendance, behavior issues, and disconnect from school activities. Miss Nook explained we have an at risk committee that meets every Friday morning to review students identified as at risk and how we might best support them.

Approve Modified Supplemental Dropout Prevention Application

A motion was made by Turner, seconded by Fine, to approve the Modified Supplemental Amount Application for Dropout Prevention for 2015-2016. This is a property tax levy we use to pay the following positions: alternative program instructor, dean of students, and a portion of the school nurse. The property tax requested for 2015-2016 is \$146,704, while the district will provide over \$50,000 of regular general operating funds to support the at risk program. Following discussion, the motion was approved on 5-0 vote.

Approve SBRC Application for Additional Allowable Growth

A motion was made by Turner, seconded by McComb, to approve the SBRC application for additional allowable growth. The School Budget Review Committee (SBRC) provides schools limited opportunities to increase their budget authority. The application for additional allowable growth does not provide cash; it only provides the authority to increase the upper limit of the District's budget. It is like a credit card limit. The limit does not mean there is cash in the bank to cover the limit; it means if the cash were available, spending is only possible to the limit, and not above. Schools are allowed to spend only the lower of the two: budget authority or cash in the bank. Following the count of students this fall, the State determined our district had 4 students open enrolled out who were not open enrolled out last year. Because this is considered an unexpected additional expense, they will allow us to request \$24,484 in additional authority. The State also will allow us to request \$1,401 in additional authority for a student who is identified as Limited English Proficient for more than 5 years. Following a discussion of the opportunity to request an increase in budget authority, the board voted 5-0 to approve the motion.

Approve Resignation

A motion was made by McComb, seconded by Fine, to approve the resignation from Taylor Wissel as assistant high school baseball coach. Motion carried 5-0.

Approve Contract(s)

A motion was made by Fine, seconded by Watkins, to approve the contract with Jason Muhlbauer to serve as assistant middle school girls' track coach for the 2015 season. Motion carried 5-0.

Approve Architectural Study Agreement

A motion was made by Watkins, seconded by McComb, to approve the quote from BCDM Architects of \$6,900 to provide a solution to address the north gym doors at the high school. An architect has visited the high school and would provide three possible options for addressing the problem of protecting the gym floor. During the June 3, 2014, hail storm, the weather forced rain water under the gym door thresholds and under the floor. It caused a loss of use of the gym and over \$39,000 to repair. The architects will provide initial drawings and cost estimates for each option they feel will meet our need. The motion to approve the quote carried on a 5-0 vote.

Approve Special Education Contracts

A motion was made by McComb, seconded by Turner, to approve the contracts with Cedar Falls, Marshalltown, and Sidney Community School Districts for resident special education students being served at the Clarinda Academy. Motion carried 5-0.

Board Correspondence

Turner: Nice presentation on our At Risk program. Thank you to the participants.

Adjournment

A motion was made by Fine, seconded by McComb, to adjourn the meeting at 5:48 p.m. Motion carried 5-0.

Cindy L. VanFosson
Board Secretary