

**September 22, 2014
Regular Meeting
Board of Directors
Clarinda Community School District**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Audience to Visitors
5. Administrative Reports
6. Old Business
7. New Business
 - A. Report on High School Seminar Program
 - B. Approve Resignation(s)
 - C. Approve Coaching Contract(s)
 - D. Approve Home School Assistance Teacher Contract
 - E. Approve School Improvement Advisory Committee
 - F. Approve Special Education Allowable Growth Request
 - G. Review Certified Annual Report
8. Correspondence from Board Members
9. Adjournment

Minutes

The Board of Directors of the Clarinda Community School District met in regular session on Monday, September 22, 2014, 5:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway St., Clarinda, IA 51632.

Call to Order

President Sunderman called the regular meeting to order at 5:00 p.m.

Roll Call

The following board members were present: President Sunderman, Vice President Watkins, Fine, McComb, and Turner.

Approval of Agenda

A motion was made by Turner, seconded by McComb, to approve the agenda. Motion carried 5-0.

Audience to Visitors

President Sunderman welcomed all visitors to the meeting. No visitors chose to address the board at this time.

Administrative Reports

Miss Nook, High School Principal, reported:

1. High School parent teacher conferences are next Wednesday, October 1st.
2. Thursday night we will be hosting a Young Artist concert in the auditorium in conjunction with the Clarinda Foundation.

Mr. Irvin, Activities Director, reported:

1. This Friday's football game, the annual Page County Superbowl, will be held in Shenandoah.
2. Our coaches are now required to complete an educational course on concussions. The deadline is October 1st.

Superintendent Honnold reported:

1. Mr. Irvin, Mr. McNeal, Craig Hill, and I will be attending a school safety workshop in Des Moines on Friday.
2. The Band Boosters debuted their new trailer at the homecoming parade last Friday. They were able to purchase it with help from the Clarinda Foundation.

Old Business

Board members had no old business to consider.

New Business

Report on High School Seminar Program

Miss Nook and High School Counselor Mrs. Almelen were at the meeting to explain the new 15 minute seminar class implemented this fall at the high school. Between first and second period all high school students go to a "homeroom" where they engage in a variety of activities. The four purposes/goals of the seminar session include:

1. Seminar is used as a means to deliver a comprehensive guidance curriculum. The curriculum focuses on anti-bullying, coping skills, and study skills.
2. Seminar is used as a means to deliver a 21st Century curriculum. The curriculum focuses on the five essential skills of Civic Literacy, Health Literacy, Financial Literacy, Technology Literacy, and Employability Skills.
3. Seminar provides an opportunity to develop a school community. Seminar helps students develop relationship with teachers as well as their peers.
4. Seminar provides opportunities to develop leadership skills, school connectivity, and school spirit.

Approve Resignation(s)

A motion was made by Fine, seconded by Watkins, to approve the resignation from Courtney Madison as assistant middle school girls' track coach for the 2015 season, pending a suitable replacement can be found. Motion carried 5-0.

Approve Coaching Contract(s)

A motion was made by Watkins, seconded by McComb, to approve the contract with Rodney Eberly to serve as middle school assistant boys' basketball coach for the 2014-2015 season. Motion carried 5-0.

Approve Home School Assistance Contracts

A motion was made by McComb, seconded by Fine, to approve the contracts with Lexy Davies to provide Home School Assistance services for the 2014-2015 school year. Mrs. Davies will be working with 9 resident students who are being home schooled. Motion carried 5-0.

Approve School Improvement Advisory Committee Appointments

A motion was made by Fine, seconded by Watkins, to approve the School Improvement Advisory Committee. The following have agreed to be part of the Committee: Kathy Boysen, Keith Brothers, Jesse Hitt, Trent Mayer, Steve McAndrews, Julie McAndrews, Jennifer McCall, Tom Pace, Lisa Pace, Randy Pullen, Connie Richardson, Danni Samuelson, John VanNostrand, Megan Wright, Rynne Shatava, Matt Darrah, Cindy Darrah, Maicy Darrah, Trevor Richardson, Brook Stephens, Sarah Cabeen, and Nicole Hoyt. The Committee meets 3-4 times a year, with the primary role of providing feedback on school programs and annual goal development. Motion carried 5-0.

Approve Special Education Allowable Growth Request

A motion was made by Watkins, seconded by McComb, to approve the allowable growth and supplemental aid request of \$29,955.20 for a negative special education balance from the 2014 fiscal year. Total special education revenue for the year was \$1,820,543.11, while expenditures were \$1,902,754.31. Following a review of the Special Ed Supplement, a report submitted to the State, the motion was approved on a 5-0 vote.

Review Certified Annual Report

Board Secretary VanFosson reviewed the Certified Annual Report, a report of the financial position of the district as of June 30, 2014. Revenues in the general operating fund for the fiscal year totaled \$9,972,291, while expenditures

totaled \$10,233,291. The percentage of salaries and benefits to overall budget was 82.54%. The Board's goal is 80%. The Board's goal for the financial solvency ratio of the District is 15% and fiscal year 2014 ended with a ratio of 18.9%. The District's Unspent Authorized Budget decreased by \$175,489 after decreasing \$140,531 last year. The district has been fortunate to maintain a strong financial position, but decreases in funds and unspent authorized budget cannot occur each year without consequences. Board members discussed the percentage of salaries and benefits to overall budget and how it will affect staffing decisions in the future.

Correspondence

Turner: Homecoming week appeared to be success, with great participation by the students decorating the halls, working on floats, etc. Seeing the school spirit is awesome.

Fine: Nice to see a large crowd for the homecoming parade downtown and at the football game. Kudos to the bus drivers and lunch ladies for participating in the parade. They did great.

Sunderman: Our next regular meeting is Monday, October 13th.

Adjournment

A motion was made by Fine, seconded by McComb, to adjourn the meeting at 5:53 p.m. Motion carried 5-0.

Cindy L. VanFosson
Board Secretary