

**March 10, 2014  
Regular Meeting  
Board of Directors  
Clarinda Community School District**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Audience to Visitors
5. Administrative Reports
6. Consent Items
  - A. Approval of Minutes
  - B. Approval of Bills in the Amount of:

• General Fund	\$116,552.36
• Capital Projects	\$2,028.00
• Activity Fund	\$10,465.62
• Nutrition Fund	\$22,685.43
  - C. Analysis of Reports
    - Financial Statements
    - Activity Accounts
    - Hot Lunch
    - Open Enrollment Application(s)
7. Old Business
  - A. Approve Second Reading of the Board Policy Updates
8. New Business
  - A. Senior Trip Request
  - B. Technology Presentation-Google Docs and Chromebooks
  - C. Proposal on Elementary Program Change
  - D. Review of 2014-2015 Calendar Proposal
    1. Set Open Hearing on Early Start Calendar
  - E. Approve Resignation(s)
  - F. Approve 2014-2015 Certified Staff Contract
  - G. Approve Special Education Contracts
9. Correspondence from Board Members
10. Adjournment

Minutes

The Board of Directors of the Clarinda Community School District met in regular session on Monday, March 10, 2014, 5:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway, Clarinda, IA 51632.

**Call to Order**

President Fine called the regular meeting to order at 5:00 p.m.

## **Roll Call**

The following board members were present: President Fine, Vice President Sunderman, McComb, Turner, and Watkins.

## **Approval of Agenda**

A motion was made by McComb, seconded by Sunderman, to approve the agenda. Motion carried 5-0.

## **Audience to Visitors**

President Fine welcomed all visitors to the meeting. No visitors chose to address the board at this time.

## **Administrative Reports**

Miss Nook, High School Principal, reported:

1. The National Honor Induction was held March 6th. Twenty-two new members joined sixteen current members. The Honor Society is considering service projects for the coming year.
2. Mrs. Almelen will be conducting a scholarship cram session tomorrow morning at 7:30 am for seniors who are working on applications for scholarships.
3. The junior class is busy with preparations for Prom 2014.
4. The Spring play, The Three Musketeers, will be presented March 28<sup>th</sup> and 29<sup>th</sup>.
5. The Iowa Supreme Court Justices will be at the high school auditorium tomorrow night to listen to oral arguments on two cases. Students are being encouraged to attend and the public is also invited. One of the justices will be visiting CHS classes on Wednesday.

Mr. Irvin, Activities Director, reported:

1. Track practice is underway. Cardinal and Lady Cardinal Relays are the second week of April.
2. The Parade of Bands will be held Friday in the high school gym.
3. The FFA Banquet is Thursday, March 20<sup>th</sup> in the high school commons.

Mr. McNeal, Middle School Principal, reported:

1. Raymond Nellis won the Page County Spelling Bee February 18<sup>th</sup> at the Lutheran School.
2. Eight middle school students qualified for the Midwest Regional History Bee contest to be held March 18th in Omaha. In January they completed an on-line examination to qualify for the Midwest Regional (a six-state area). The regional competition will determine National qualifiers. Students must be in the top ten of their division to qualify for Nationals.
3. The State MathCounts competition is Friday, March 21<sup>st</sup>.

Superintendent Honnold reported:

1. I'd like to thank the City Police, the EMTs, and the Hospital staff for the way they handled the bus accident this morning. Connie Miller did a great job handling the situation at the scene and Nancy Hummel handled the phone calls and inquiries here at the Central Office.
2. Reminder to anyone who sees the dropout report for our district that it includes students at the Clarinda Academy. It's not a true representation of the students in our high school.

## **Consent Items**

A motion was made by Turner, seconded by Watkins, to approve the following consent items:

- A. Minutes of the February 10, 2014, and February 24, 2014, meetings.
- B. Bills in the amounts of:

General Fund	\$116,552.36
Capital Projects	\$2,028.00
Activity Fund	\$10,465.62
Nutrition Fund	\$22,685.43
- C. February 28, 2014, Financial Statements, Activity Fund report, Hot Lunch report, and open enrollment application(s).

Watkins stated he had audited the bills, found them in order, and recommended payment. The motion to approve the consent items was approved on a 5-0 vote.

## **Old Business**

### **Approve Second Reading of the Board Policy Updates**

A motion was made by McComb, seconded by Turner, to approve the second reading of board policy revisions as presented. The review committee of Darin Sunderman, Brian Fine, Assistant Principal Irvin, Superintendent Honnold and Board Secretary VanFosson reviewed Sections 100 School District, 200 Board of Directors, 700 Non Instructional Operations, 800 Buildings and Sites, and 900 School and Community Relations. The recommendations of the review committee were brought to the board on February 24, 2014, for the first reading. The motion was approved on a 5-0 vote.

## **New Business**

### **Senior Trip Request**

Troy Aldrich, senior class treasurer, was at the meeting with senior class sponsor, Mr. Porter, to present information on the senior trip. The class has decided to take a one-day trip to St. Louis, MO to tour the Gateway Arch, sightsee on a Gateway Cruise, visit Ozzie Smith's restaurant, and attend a St. Louis Cardinals baseball game. All funds for the senior trip come from class fundraising. Following the presentation, a motion was made by Watkins, seconded by Sunderman, to approve the senior trip request to St. Louis for the Class of 2014. Motion carried 5-0.

### **Technology Presentation-Google Docs and Chromebooks**

Dan DeGroot and Suzi Stanton were at the meeting to demonstrate how staff and students are using Google Docs to create and share information. Board members were also given the opportunity to see a Chromebook, which looks like a laptop, but relies on an internet connection to work because they have no hard drive. Chromebooks are less expensive than laptops, but provide most of what students need in the classroom. As purchases for technology are considered for next year, the use of Chromebooks is something the technology department is exploring.

### **Proposal on Elementary Program Change**

Mrs. Opperman, Elementary Principal, led discussion with board members on enhancing the elementary art/TAG position to include technology literacy for 2014-2015. Several factors have led to this proposal: 1) STEM (Science, Technology, Engineering, and Math) education is being heralded; 2) we, as a district, continue to expand the use of technology in our elementary classrooms; 3) the retirement of Cheryl Farrell at the end of the current year creates a natural transition to a newly defined position. Mrs. Opperman also discussed current enrollment numbers at Garfield Elementary and projected enrollment for next year. For 2014-2015 the number of sections per grade may change based on enrollment. The administration will continue to monitor the numbers and make final determinations and recommendations as soon as possible. Following discussion, a motion was made by Turner, seconded by McComb, to approve the expansion of the elementary art and gifted position to include 21<sup>st</sup> century skill and technology literacy. Motion carried 5-0.

### **Review of 2014-2015 Calendar Proposal**

#### **Set Open Hearing on Early Start Calendar**

A motion was made by Watkins, seconded by Sunderman, to set March 24, 2014, at 5:00 p.m. in the McKinley Central Office board room as the date, time, and place for the open hearing on the early start calendar for the 2014-2015 school year. By Iowa law, school districts cannot start prior to the Monday in which September 1<sup>st</sup> falls without a request for an early start waiver. The proposed calendar has a start date of August 19<sup>th</sup> for the 2014-2015 school year. Iowa law now allows schools to count school days or count hours to meet mandatory contact time. Schools who count hours are required to record 1080 instructional hours for the year, while schools who count days will count 180 days, with each day consisting of at least 6 hours or a total of 30 instructional hours over five consecutive days. Following discussion on the change in Iowa law, the motion carried on a 5-0 vote of the board.

### **Approve Resignation(s)**

A motion was made by McComb, seconded by Turner, to approve the resignation from Angie Dow as secretary effective March 14, 2014. Angie has been the secretary at Garfield Elementary for the past 9 years and we wish her well. Motion carried 5-0.

A motion was made by Sunderman, seconded by McComb, to approve the resignation from Vicki Brown as elementary Title I teacher effective the end of the 2013-2014 school year. Mrs. Brown has been with the district for 28 years and we appreciate her service. Motion carried 5-0.

**Approve 2014-2015 Certified Staff Contract**

A motion was made by Watkins, seconded by Turner, to approve the costing for the second year of our two year agreement with the Clarinda Education Association. The certified staff will receive a 3.95% total package raise for the 2014-2015 school year. With this increase a first year teacher, just out of college, hired by Clarinda Schools, will earn a starting salary of \$35,543 for 191 days of employment. They will receive a monthly allotment of \$720.52 to purchase one of the district's health insurance plans or, if they covered under a spouse's qualified group plan, they will contribute the amount to a 403(b) retirement plan. Contributions will be made toward their Iowa Public Employees Retirement Plan at 8.93% of their gross wage. Term life insurance of \$25,000 will be provided, in addition to Accidental Death and Disability and Long-Term Disability. Each certified staff member is granted 15 days sick leave, accumulating to 105 days for carry-over each year. Each is granted 5 days of family emergency leave annually, accumulating to 10 days. Each staff member is also granted up to two days each year for personal leave. Teachers not using personal leave shall be reimbursed at the rate of \$75 per day at the end of the school year. Motion carried 5-0.

**Approve Special Education Contracts**

A motion was made by McComb, seconded by Sunderman, to approve the special education contracts with Boone, Cedar Rapids, Des Moines Independent, Muscatine, Ottumwa, Villisca, and Waterloo Community School Districts for special education students being served at the Clarinda Academy. Motion carried 5-0.

**Board Correspondence**

The board had no correspondence at this time.

**Adjournment**

A motion was made by McComb, seconded by Turner, to adjourn the meeting at 6:11 p.m. Motion carried 5-0.

Cindy VanFosson  
Board Secretary