

**September 23, 2013
Regular Meeting
Board of Directors
Clarinda Community School District**

Agenda

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Audience to Visitors
5. Administrative Reports
6. Old Business
 - A. Annual Meeting
 1. Approve Treasurer's Report
 2. Approve Certified Annual Report
 3. Report Election Results
 - B. Adjournment of Retiring Board
7. New Business
 - A. Call to Order of New Board
 - B. Administration of the Oath of Office to Newly Elected Board Members
 - C. Organizational Meeting
 1. Election of Officers
 2. Administration of the Oath of Office to Officers of the Board
 3. Committee Assignments
 1. Auditing
 2. Board Policy
 3. School Improvement
 4. Page County Conference Board
 5. Legislative Action Network
 - D. Approve Home School Assistance Contracts
 - E. Approve Lau Plan (English Language Learners Identification and Services)
 - F. Approve Contract
 - G. Approve Bank Depositories
 - H. Approve Official Newspaper
8. Correspondence from Board Members
9. Adjournment

Minutes

The Board of Directors of the Clarinda Community School District met in regular session on Monday, September 23, 2013, 5:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway St., Clarinda, IA 51632.

Call to Order

President Fine called the regular meeting to order at 5:00 p.m.

Roll Call

The following Board members were present: President Fine, Vice President Rarick, Sunderman, and Turner. Watkins was absent.

Approval of Agenda

A motion was made by Rarick, seconded by Turner, to approve the agenda. Motion carried 4-0.

Audience to Visitors

President Fine welcomed all visitors to the meeting. No visitors chose to address the board at this time.

Administrative Reports

Mrs. Nordland, Special Programs Director, reported:

1. The number of Iowa resident students at the Clarinda Academy is less than it was last year at this time.

Miss Nook, High School Principal, reported:

1. The high school has parent-teacher conferences this Wednesday evening. We will distribute mid-term grades next week.

Superintendent Honnold reported:

1. We will not have school on October 4th in order for the teaching staff to attend the 21st Century Learners Conference in Creston, sponsored by the AEA.
2. Thank you to Beth Rarick for her service on the board the past four years.
3. Congratulations to Pallin and Scott for being chosen by district voters to serve on the board.

Old Business

Annual Meeting

Approve Treasurer's Report and Certified Annual Report

A motion was made by Turner, seconded by Rarick, to approve the treasurer's report and the certified annual report for fiscal year 2013. Board Secretary/Treasurer Cindy VanFosson presented the reports, which document all cash and investments held by the district as of June 30, 2013, and the financial position of each of the district's separate funds. Revenues in the general operating fund for the fiscal year totaled \$9,954,223, while expenditures totaled \$9,880,541. The percentage of salaries and benefits to overall budget was 82.12%. The Board's goal is 80%. The Board's goal for the financial solvency ratio of the District is 15% and fiscal year 2013 ended with a ratio of 21.82%. The District's Unspent Authorized Budget decreased by \$140,531. Following review of the reports for fiscal year 2013, the motion carried on a 4-0 vote.

Report of 2013 Board Election Results

Board Secretary Cindy VanFosson read the election results. The Page County Board of Supervisors certified the following to be the results of the September 10, 2013, school board election:

4-year term

Jason Bridie	157
Scott A. McComb	254 *
Pallin Turner	289 *
Scattering	2

*Elected

Number of Votes = 702

Adjournment of Retiring Board

President Fine thanked Beth Rarick for her service to the district the past four years. Mrs. Rarick congratulated Pallin and Scott and thanked the other board members for working with her during her term of office, saying she admired everyone around the table for their dedication to providing the best educational experience possible for our students.

A motion was made by Sunderman, seconded by Turner, to adjourn the retiring board at 5:20 p.m. Motion carried 4-0.

New Business

Call to Order

Ms. VanFosson called the meeting of the new board to order at 5:23 p.m. and administered the oath of office to McComb and Turner. They will each serve a four year term.

Roll Call

The following Board members were present: President Fine, Vice President Sunderman, McComb, and Turner. Watkins was absent.

Organizational Meeting**Election of Officers for 2013-2014**

Ms. VanFosson asked for nominations for the office of President of the Board of Directors. Sunderman nominated Brian Fine to serve as President of the Board of Directors for 2013-2014. McComb seconded the nomination and Mr. Fine was elected on a 3-0 vote. He assumed the President's role at this point of the organizational meeting.

Turner nominated Darin Sunderman to serve as Vice President of the Board of Directors for 2013-2014. McComb seconded the motion and Sunderman was elected to the office of Vice President on a 3-0 vote. The oath of office was administered to the new officers by Board Secretary VanFosson.

Appointment of Committee Assignments

President Fine made the following committee assignments:

1. Auditing Committee: Seth Watkins and Scott McComb
2. Board Policy Review Committee: Darin Sunderman and Brian Fine
3. Page County Conference Board: Brian Fine
4. Legislative Action Network: Seth Watkins
5. School Improvement Advisory Committee: Pallin Turner and Scott McComb

Approve Home School Assistance Contracts

A motion was made by McComb, seconded by Sunderman, to approve the contracts with Lexy Davies to serve as home school assistance teacher for the 2013-2014 school year. Motion carried 4-0.

Approve Lau Plan (English Language Learners Identification and Services)

Mrs. Nordland, Director of Special Programs, presented the Lau Plan to board members. Federal legislation requires every school district to have a program plan in place to serve ELs, regardless of whether they have ELs yet enrolled. The plan must ensure that immediately upon enrollment, the EL has access to a specialized language instruction educational program (*LIEP*). The plan for meeting the linguistic needs of ELs must provide resources to support the *LIEP* and the academic achievement of ELs, using state and local funds. Following Mrs. Nordland's presentation of the updated Plan, a motion was made by Turner, seconded by McComb, to approve the Lau Plan as presented. Motion carried 4-0.

Approve Contract

A motion was made Sunderman, seconded by McComb, to approve the contract with Mark Schilb to serve as assistant boys' track coach for the 2014 season. Motion carried 4-0.

Approve Bank Depositories

A motion was made by McComb, seconded by Turner, to adopt the following:

Resolved, that the Clarinda Community School District of Clarinda, Iowa in Page County, Iowa, approves the following list of financial institutions to be depositories of the Clarinda Community School District funds in conformance with all applicable provisions of the Iowa Code Chapters 452 and 453 (1993) Iowa Acts, S.F. 2220. The Business Manager/Board Secretary/Board Treasurer is hereby authorized to deposit the Clarinda Community School District funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

Page County State Bank	\$7,000,000
Bank Iowa	\$2,000,000
Page County Federal Savings Association	\$1,000,000
Great Western Bank	\$1,000,000
Wells Fargo (ISJIT)	\$10,000,000

Motion carried 4-0.

Approve Official Newspaper

A motion was made by Sunderman, seconded by McComb, to approve the designation of the Clarinda Herald Journal as the official newspaper for the 2013-2014 school year. Motion carried 4-0.

Correspondence from Board Members

McComb: I appreciate the confidence of the voters in electing me to the Board of Directors. I consider serving the community an honor and privilege.

Turner: I would like to thank the voters for taking the time to go to the polls and for electing me to serve on the Board for the next four years. I'm looking forward to continuing the work of guiding our educational system.

Sunderman: Congratulations to Scott and Pallin. I look forward to working as group this year to provide the best educational programs possible.

Fine: I echo Darin's congratulations to Scott and Pallin. I will work hard as President of the Board to keep us moving in the direction that's in the best interest of our students.

Adjournment

A motion was made by McComb, seconded by Turner, to adjourn the meeting at 5:40 p.m. Motion carried 4-0.

Cindy L. VanFosson
Board Secretary