

**April 9, 2007  
Regular Meeting  
Board of Directors  
Clarinda Community School District**

Agenda

1. Call to Order
2. Roll Call
3. Approval of Agenda

**Public Hearing on 2008 Fiscal Year Budget**

4. Audience to Visitors
5. Administrative Reports
6. Consent Items
  - A. Approval of Minutes
  - B. Approval of Bills in the Amount of:

• General Fund	\$243,395.83
• Activity Fund	\$16,502.03
• Nutrition Fund	\$24,083.14
  - C. Analysis of Reports
    - Financial Statements
    - Activity Accounts
    - Hot Lunch
    - Open Enrollment Applications
7. Old Business
  - A. Presentation from Instrumental Music Program
8. New Business
  - A. Approve 2008 Fiscal Year Budget
  - B. Approve Resignations
  - C. Approve Contracts
  - D. Approve Special Education Contracts
  - E. Approve 28E Agreements with IWCC
  - F. Approve K-8 Security System Bid
  - G. Approve Clarinda School District Cardinal Fund By-Laws
9. Correspondence from Board Members
10. Executive Session: Salary Discussions for employees not covered under the bargaining unit
11. Open Session: Approve Classified and Administrative Salaries for 2007-2008
12. Adjournment

## Minutes

The Board of Directors of the Clarinda Community School District met in regular session on Monday, April 9, 2007, 7:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway, Clarinda, IA 51632.

### **Call to Order**

President McComb called the regular meeting to order at 7:00 p.m.

### **Roll Call**

The following Board members were present: President McComb, Vice President Watkins, Fulk, Scherf, and Turner.

### **Approval of Agenda**

A motion was made by Scherf, seconded by Fulk, to approve the agenda. The motion was approved 5-0.

### **Open Hearing On 2008 Fiscal Year Budget**

President McComb declared the start of the open hearing to approve the 2008 fiscal year budget at 7:01 p.m. With no verbal or written objections to, or statements in favor of the proposed 2008 fiscal year budget presented, President McComb declared the open hearing closed at 7:02 p.m.

### **Audience to Visitors**

President McComb welcomed all visitors to the meeting. No visitors chose to address the Board at this time.

### **Administrative Reports**

Mr. Honnold, Superintendent, reported:

1. Mr. Ruffing and I interviewed a Spanish teacher from Spain via telephone on Thursday last week. She is one of thirteen teachers from Spain chosen by John O'Connell from the Iowa Department of Education to be interviewed and possibly hired by Iowa school districts for next year. The teachers from Spain will arrive the first part of August. They will be hired and receive the same benefits as the rest of the teaching staff.
2. New motors were installed in the cooling towers at the K-8 site last week.
3. The insurance committee met on April 4<sup>th</sup>. Scott, Seth, and I were part of the group. The main topics of discussion were encouraging staff members to evaluate how they use their health insurance, moving to higher deductibles if possible, utilizing the district's flexible benefits plan, and taking responsibility for becoming wise consumers, not just users.

### **Consent Items**

A motion was made by Fulk, seconded by Turner, to approve the following consent items:

- A. Minutes of the March 12, 2007, and March 26, 2007, meetings.
- B. Bills in the amounts of:

General Fund	\$243,395.83
Activity Fund	\$16,502.03
Nutrition Fund	\$24,083.14
- C. March 31, 2007, Financial Statements, Activity Fund report, Hot Lunch report, and open enrollment application(s).

The motion to approve the consent items was unanimously approved by the Board.

### **Old Business**

#### **Presentation from Instrumental Music Program**

Mr. Aldrich, Middle School Instrumental Music instructor, and Ms. Touney, High School Instrumental Music instructor, demonstrated 2 computer software programs being utilized by our instrumental music students. Smart Music and Finale are available for student use in a variety of ways. Allyson Karr, a seventh grade student, and Ellie Shane, a sixth grade student, had their instruments at the meeting to illustrate just a few of the capabilities of the programs for students. The instructors can also use the programs to test student skills and assign the appropriate

letter grade for a grading period. Board members thanked the instructors and students for attending the meeting to demonstrate how technology is being used in our instrumental music departments.

### **New Business**

#### **Approve 2008 Fiscal Year Budget**

A motion was made by Scherf, seconded by Watkins, to approve the 2008 fiscal year budget. The open hearing held at the start of the meeting was part of the budget process. The budget will be filed with the Page County Auditor and sent to the Iowa Department of Management by April 16, 2007. The following is a summary of our levy rates per \$1,000 valuation for the 2008 budget year:

General Fund	\$12.60
Management Fund	\$.74
Physical Plant & Equip.	\$.33
Debt Service	<u>\$2.80</u>
Total Levy	\$16.47

Following discussion, the Board voted 5-0 to approve the 2008 fiscal year budget.

#### **Approve Resignations**

A motion was made by Watkins, seconded by Fulk, to approve the resignation from Brent Douma as alternative high school teacher, head high school boys' basketball, boy's golf, and assistant middle school football coach effective the end of the current school year. The Board voted 5-0 to approve the motion.

#### **Approve Contracts**

A motion was made by Fulk, seconded by Turner, to approve the contracts with Josh Porter to serve as high school physical education teacher, head wrestling, and assistant middle school football coach for the 2007-2008 school year. Mr. Porter graduated from Central College and is currently teaching at North Mahaska Community Schools. The motion was approved on a 5-0 vote of the Board.

#### **Approve Special Education Contracts**

A motion was made by Turner, seconded by Scherf, to approve the contracts with Keokuk, LeMars, Sidney, Muscatine, West Marshall, Albert City-Truesdale, and Lewis Central Community School Districts for special education students being served at the Clarinda Academy. The motion passed on a 5-0 vote of the Board.

A motion was made by Scherf, seconded by Watkins, to approve the contract with Bedford Community School District for a special education student being served in the Clarinda Community Schools. The motion was approved on a 5-0 vote.

#### **Approve 28E Agreements with IWCC**

A motion was made by Watkins, seconded by Fulk, to approve the 28E Sharing Agreements with IWCC to participate in the College and Career Visions Academies. These are annual agreements with IWCC that assure the programs are offered to junior and senior high school students for college credit. The College Academy courses are provided on the IWCC campus, while the Career Visions classes will be offered in our high school with our staff. While our district must pay IWCC tuition for the courses, we do receive additional weighted dollars from the State for the students who participate. Villisca Community School District has agreed to partner with us for the Career Visions Academies. Students from their district will have the opportunity to travel to our high school to take the courses. Following final approval by IWCC, we will proceed with the purchase of equipment needed for the Career Visions courses. Following discussion of the technology courses to be offered through the Career Visions Academies, the motion was approved on a 5-0 vote of the Board.

#### **Approve K-8 Security System Bid**

A motion was made by Fulk, seconded by Turner, to approve the bid from Summit Technologies of \$5,763.12 for purchase and installation of a security system for the K-8 building. Summit Technologies is a company from Johnston, IA, who installed the security system in our high school last year. We have been pleased with that system and believe it would be beneficial to use the same company for this project. The bid price includes all equipment, installation, and training on the system. Following a review of a map with camera locations identified, the Board voted 5-0 to approve the motion.

**Approve Clarinda School District Cardinal Fund By-Laws**

A motion was made by Scherf, seconded by Watkins, to approve the Clarinda Community School District "Cardinal Fund" By-Laws. The By-Laws document such things as the purpose of the organization, how it will be managed, its officers, and meeting dates. The "Cardinal Funds" organization will exist as an agency fund within the Clarinda Foundation for the purpose of receiving gifts on behalf of the Clarinda Community School District. An agreement with the Clarinda Foundation to provide administrative support for the agency fund will be brought to the Board of Directors for their review and approval in the near future. Names of potential members of the executive committee of the "Cardinal Funds" will be collected and those people will be contacted to assess their interest in serving. Following discussion of the benefits of this endeavor, the Board voted 5-0 to approve the motion.

**Board Correspondence**

Watkins: 1) Would like to compliment Mrs. Boysen, Ms. Prentis, and Mrs. Linke on an outstanding Kindergarten Round-up. They used a new format this year and I found it very professional and informative. 2) The instrumental presentation this evening was excellent. It was easy to see the enthusiasm of our instrumental instructors. They are definitely devoted to their jobs and our students.

**Executive Session**

President McComb declared the Board in executive session at 8:47 p.m. to discuss salaries for employees not covered under the bargaining unit. At 9:23 p.m., President McComb declared the Board out of executive session.

**Approve Classified and Administrative Salaries for 2007-2008**

A motion was made by Watkins, seconded by Fulk, to approve the classified and administrative salaries as presented with an average 4% salary increase for the 2007-2008 school year. In addition, a monthly benefit of \$500 will be provided by the district to the classified staff for the purchase of one of three insurance plans or to contribute to a tax-sheltered annuity if the employee is covered under a spouse's qualified group health plan. The motion was approved on a 5-0 vote.

**Adjournment**

A motion was made by Fulk, seconded by Turner, to adjourn the meeting at 9:24 p.m. The Board approved the motion on a 5-0 vote.

Cindy L. VanFosson  
Board Secretary