

**August 8, 2011
Regular Meeting
Board of Directors
Clarinda Community School District**

The Board of Directors of the Clarinda Community School District met in regular session on Monday, August 8, 2011, 7:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway, Clarinda, IA 51632.

Call to Order

President Turner called the regular meeting to order at 7:00 p.m.

Roll Call

The following board members were present: President Turner, Vice President Fine, McComb, and Rarick. Watkins was absent.

Approval of Agenda

A motion was made by McComb, seconded by Fine, to approve the agenda. Motion carried 4-0.

Audience to Visitors

President Turner welcomed all visitors to the meeting. No visitors chose to address the board at this time.

Administrative Reports

Miss Nook, High School Principal, reported:

1. Attended a training session dealing with state reporting in Ankeny today.

Superintendent Honnold reported:

1. New teachers will be meeting in the Board Room Wednesday, August 17th. The Board is invited to eat lunch with them at 12:00 noon.
2. All staff will be meeting at the high school on Thursday, August 18th for back-to-school orientation and activities. The Board of Education is sponsoring lunch for them in the high school commons.

Consent Items

A motion was made by Rarick, seconded by Fine, to approve the following consent items:

- A. Minutes of the July 11, 2011 meeting.
- B. Bills in the amounts of:

General Fund	\$226,778.47
Activity Fund	\$6,436.45
Management Fund	\$133,168.00
Nutrition Fund	\$50.00
Trust & Agency	\$1,803.58
- C. July 31, 2011, Financial Statements, Activity Fund report, Hot Lunch report, and open enrollment application(s).

Board member Rarick informed she had audited the bills and found them in order for payment. The motion to approve the consent items was approved on a 4-0 vote.

Old Business

Board members had no old business to discuss or act on.

New Business

Approve Proposal to Update Energy Management System

Nathan Haug, a representative from Control Management of Omaha, was at the meeting to review a proposal to update the energy management system used throughout the buildings. The electronic monitoring system is managed, via a network connection, by Craig Hill. It allows Mr. Hill to check heat pumps, circulating pumps, and temperature in each room in the buildings. The proposal includes technology updates every other year, four hours of onsite training, priority response for needed assistance, and ten hours of pre-purchased repair labor per year. Pricing is based on a four year program, billed annually. Year one: \$10,750; Year two: \$11,287.50; Year three: 11,851.88;

Year four: \$12,444.47. A proposal was also reviewed to install the temperature control system for monitoring the Ag building at a cost of \$4,200. Following the presentation by Mr. Haug, a motion was made by Fine, seconded by Rarick, to approve the four year proposal from Control Management to provide service, support, and upgrades to our energy management system. Motion carried 4-0.

A motion was made by McComb, seconded by Fine, to approve the bid of \$4,200 to install the Alerton temperature control system for monitoring the industrial arts building. Motion carried 4-0.

Approve Band Trip

Nick Rueckert, high school instrumental music instructor, attended the meeting to present information on a trip planned for high school band students in March. The band plans a trip once every four years to provide students with the opportunity to perform at a major arena or event. The band parents' organization and the students themselves are responsible for the entire cost of the trip. Sunshine Travel has provided the itinerary, cost estimate, and will provide liability insurance. Departure would be March 14th, with a destination of Denver, Colorado. The band is tentatively scheduled to perform on Friday, March 16th at the Air Force Academy. Other stops are planned at Red Rock Amphitheater and Dinosaur Ridge, the Denver Museum of Science & Nature, and a tour of the Denver Mint. Following the presentation by Mr. Rueckert, a motion was made by Rarick, seconded by McComb, to approve the 2011-2012 band trip to Colorado. Motion carried 4-0.

Approve Food Service Equipment Bid

A motion was made by McComb, seconded by Fine, to approve the bid from Hawkeye Food Services to purchase a convection steamer at a cost of \$5,627. Motion carried 4-0. Bids received:

Bidder	Cost	Shipping	Total
Hawkeye Food Services	\$5,627.00	\$0.00	\$5,627.00
Reinhart Food Service	\$5,974.00	\$128.27	\$6,102.27
Martin Bros. Distributing	\$5,974.50	\$115.20	\$6,089.70

Adopt First Reading of GASB 54 Board Policy Update

A motion was made by Rarick, seconded by McComb, to approve the first reading of the GASB 54 Board Policy update and wave future readings of the policy. Motion carried 4-0. The policy reads:

Code No. 701.4 GOVERNMENTAL ACCOUNTING PRACTICES AND REGULATIONS

School district accounting practices will follow state and federal laws and regulations, generally accepted accounting principles (GAAP) and the uniform financial accounting system provided by the Iowa Department of Education. As advised by the school district's auditor, determination of liabilities and assets, prioritization of expenditures of governmental funds and provisions for accounting disclosures shall be made in accordance with governmental accounting standards.

In Governmental Accounting Standards Board (GASB) Statement No. 54, the board identifies the order of spending unrestricted resources applying the highest level of classification of fund balance - restricted, committed, assigned, and unassigned - while honoring constraints on the specific purposes for which amounts in those fund balances can be spent. A formal board action is required to establish, modify and or rescind a committed fund balance. The resolution will state the exact dollar amount. In the event, the board chooses to make changes or rescind the committed fund balance, formal board action is required.

The Board authorizes the superintendent or board secretary to assign amounts to a specific purpose in compliance with GASB 54. An 'assigned fund balance' should also be reported in the order of spending unrestricted resources, but is not restricted or committed.

It is the responsibility of the superintendent to develop administrative regulations implementing this policy. It is also the responsibility of the superintendent to make recommendations to the board regarding fund balance designations.

Approve Activity Budget for 2011-2012

A motion was made by Fine, seconded by McComb, to approve the 2011-2012 activity budgets. Budgets developed for athletic accounts and a few other student activity accounts allow supervisors to more closely monitor on-going costs versus one-time expenses. The budgets do not include the cost of safety equipment, such as helmets, shoulder pads, and kneepads, or the cost of transportation to out-of-district events, as those items are provided through the general operating fund. The district has been fortunate that gate receipts and the sale of activity tickets generate the funds needed to cover these budgets. Following a review of the 2011-2012 budgets for several student activity and athletic accounts, the board voted 4-0 to approve the motion.

Approve Resignation(s)

A motion was made by Rarick, seconded by Fine, to approve the resignation of Heidi Bird as middle school paraprofessional for the 2011-2012 school year. Motion carried 4-0.

A motion was made by McComb, seconded by Fine, to approve the resignation of Jason Gordon as assistant high school baseball coach for the 2012 season, pending a suitable replacement can be found. Motion carried 4-0.

A motion was made by Rarick, seconded by McComb, to approve the resignation of Mary Hobson as elementary paraprofessional for the 2011-2012 school year. Motion carried 4-0.

Approve Contract

A motion was made by Fine, seconded by McComb, to approve the contract with Tamra Aune to serve as paraprofessional for the 2011-2012 school year. Motion carried 4-0.

Board Correspondence

Turner: The maintenance crew has done a great job preparing the buildings for another school year. Best wishes to our staff as they get everything ready to greet students on the 23rd.

Adjournment

A motion was made by McComb, seconded by Rarick, to adjourn the meeting at 7:39 p.m. Motion carried 4-0.

Cindy L. VanFosson
Board Secretary