

TIPS FOR COMPLETING SCHOLARSHIP APPLICATIONS

READ EVERY WORD CAREFULLY before completing applications -

Do you meet eligibility requirements? When is it due?

ASK FOR LETTERS of recommendation **EARLY** –

Give the person a list of accomplishments to help them better remember you and your activities and at least **TWO WEEKS** before it is due.

ESSAYS SHOULD BE THOUGHTFUL, logical & organized.

USE SPECIFIC EXAMPLES when describing interests and achievements.

DESCRIBE WHY you are going to college-

Use experiences which led you to your present career choice.

DEMONSTRATE FINANCIAL NEED by example-

How are you trying to earn/pay for college?

TYPING or printing in black ink is usually acceptable, **BUT TYPING** makes a better impression and is easier to read.

PROOFREAD-

Typos may cause your application to be rated low.

PAY CLOSE ATTENTION to deadlines-

All applications need to be sent at least **5 DAYS PRIOR** to the postmarked deadline.

MAKE COPIES of all applications for your own personal files; they can be used when completing applications in the future.