

**May 9, 2016
Regular Meeting
Board of Directors
Clarinda Community School District**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Audience to Visitors
5. Administrative Reports
6. Consent Items
 - A. Approval of Minutes
 - B. Approval of Bills in the Amount of:
 - General Fund \$201,329.53
 - Activity Fund \$23,777.50
 - Nutrition Fund \$26,251.26
 - Capital Projects \$12,160.60
 - Scholarship Fund \$1,000.00
 - C. Analysis of Reports
 - Financial Statements
 - Activity Accounts
 - Hot Lunch
 - Open Enrollment Application(s)
7. Old Business
8. New Business
 - A. Presentation from History Day Participants
 - B. Approve Board Policy Updates
 - C. Approve Contract
 - D. Approve Resignation(s)
 - E. Approve Classified and Administrative Raises for 2016-2017
 - F. Approve 2016 Graduates
 - G. Approve Special Education Contracts
 - H. Approve Memorandum of Understanding with IWCC
9. Correspondence from Board Members
10. Adjournment

Minutes

The Board of Directors of the Clarinda Community School District met in regular session on Monday, May 9, 2016, 5:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway, Clarinda, IA 51632.

Call to Order

President Sunderman called the regular meeting to order at 5:00 p.m.

Roll Call

The following board members were present: President Sunderman, Vice President McComb, Bond, Jones, and Turner.

Approval of Agenda

A motion was made by McComb, seconded by Turner, to approve the agenda. Motion carried 5-0.

Audience to Visitors

President Sunderman welcomed all visitors to the meeting. No visitors chose to address the board.

Administrative Reports

Superintendent Honnold reported:

1. The CRHC LifeNet helicopter will be landing at the K8 building tomorrow morning for student viewing.
2. Andrew Tuckpointing will continue working on the K8 building this summer after completing the north wing of Garfield last year.
3. Mr. Hill is investigating the possibility of bidding out the high school kitchen HVAC as a standalone project after all bids were rejected when the HVAC was attached to the gymnasium north addition project.
4. We are still examining every option possible to help Ms. Letran stay in the United States and teach Spanish at CHS next year.
5. I will proceed with updating bid specifications to purchase a new bus and get bids from vendors for our next meeting.
6. May is School Board Recognition Month. Thank you for supporting our students, staff, and school district.

Consent Items

A motion was made by McComb, seconded by Jones, to approve the following consent items:

- A. Minutes of the April 4, 2016, April 11, 2016, and April 25, 2016, meetings.
- B. Bills in the amounts of:

General Fund	\$201,329.53
Activity Fund	\$23,777.50
Nutrition	\$26,251.26
Capital Projects	\$12,160.60
Scholarship Fund	\$1,000.00
- C. April 30, 2016, Financial Statements, Activity Fund report, Hot Lunch report, and open enrollment application(s).

Jones stated he had audited the bills, found them in order, and recommended payment. The motion to approve the consent items was approved on a 5-0 vote.

New Business

Presentation from History Day Participants

Mrs. Vanden Bosch was at the meeting with 2 students who represented Clarinda Middle School at the State National History Day competition in Des Moines on April 25th. Riley Hunziker presented her documentary on Irena Sendler and Isobel Solivan performed her entry in the performance category as Martha Graham, a dancer and choreographer. Isobel advanced to the finals and was named as an alternate to the national competition.

Approve Board Policy Updates

A motion was made by Turner, seconded by Jones, to approve the board policy updates and waive the second reading. The Iowa Association of School Boards provides recommendations for updating board policies following changes in law or on advice of the Department of Education or other governmental agencies. Following explanation of updated policies by Board Secretary VanFosson, the motion passed on a 5-0 vote. The following policies will be revised or completely rewritten due to substantive changes:

Policy No.	Policy Name	Changes
507.2	Administration of Medication to Students	Updates who may self-administer medication and broadens who may prescribe medication
406.5 412.3	Licensed Employee Group Insurance Benefits Classified Employee Group Insurance Benefits	Updated policy reflects ACA mandates
503.1	Student Conduct	Updated to reflect suggestions made by the Iowa D.E. pertaining to discipline of special education students.
505.2 603.2 410.2	Student Promotion-Retention-Acceleration Summer School Instruction Summer School Licensed Employees	Amended to reflect changes needed due to the Education Reform Bill. Districts will be required to hold summer school for struggling readers beginning in 2017.

Policy No.	Policy Name	Changes
604.1 604.7	Private Instruction Dual Enrollment	Entirely rewritten to reflect options for private instruction Amended to reflect updates corresponding to Code 604.1
601.1	School Calendar	Updated to reflect new Iowa law requiring school district begin no earlier than August 23 rd with no waivers for dates prior to that date
102	Equal Educational Opportunity	All policy, procedures, and exhibits in the 102 Series have been rewritten to reflect new guidance from the Office of Civil Rights and the US Dept. of Education
104	Anti-Bullying/Anti-Harassment	The 104 series has been updated to align with procedures required by the Office of Civil Rights.
203	Board of Director's Conflict of Interest	Updated to include new language permitting board members to receive compensation for part-time or temporary employment, not to exceed \$2500/year.
404.R1	Code of Professional Conduct and Ethics Regulation	Amended to reflect updated language of the Board of Educational Examiners (BOEE) Code of Ethics.
405.2	Employee Qualifications, Recruitment, Selection	Amended to reflect Iowa law requiring school district to post all job openings to the state job posting system, TeachIowa.gov.
705.1	Purchasing – Bidding	Updated to clarify purchasing processes for public improvement projects and for goods and services.
708	Care, Maintenance, and Disposal of School Records	Amended to reflect legal requirements for record retention.
904.1	Transporting Students in Private Vehicles	Updated to include considerations as additional protection for the district.

Approve Contract

A motion was made by McComb, seconded by Turner, to approve the contract with Rodney Eberly to serve as high school head boys' basketball coach for the 2016-2017 season. Motion carried 5-0.

Approve Resignation(s)

A motion was made by Turner, seconded by Jones, to approve the resignation of Sandy Greever as custodian. Motion carried 5-0.

A motion was made by Jones, seconded by McComb, to approve the resignation of Patrick Darby as high school physical education teacher and head wrestling coach effective the end of the current school year. Motion carried 5-0.

A motion was made by Bond, seconded by McComb, to approve the resignation of Ashley Woods as assistant high school volleyball coach for the 2016 season. Motion carried 5-0.

A motion was made by Turner, seconded by Jones, to approve the resignation of Nora Kirsch as high school special education teacher effective the end of the current school year. Mrs. Kirsch has served as special education teacher in Clarinda for 37 years. Motion carried 5-0.

Approve Classified and Administrative Raises for 2016-2017

A motion was made by Jones, seconded by Bond: approve the classified staff hourly rate increase of 50 cents per hour and \$50 per month for insurance; approve the total package raise for administrators of 3.5%; approve the increase of central office staff an additional 1.5% for increased work duties; approve the increase of the special programs director position from 120 days to 165 days; approve the increase of the middle school principal to \$90,000, having successfully completed his probationary year of service. Motion carried 5-0.

Approve 2016 Graduates

A motion was made by McComb, seconded by Turner, to approve the 2016 graduates pending successful completion of the graduation requirements as set forth by the Clarinda Board of Education. Motion carried 5-0. The list includes:

Hannah Akers	Bryce Greenwood	Heather Ranner
Rachael Bair	Misa Hamanaka	Trevor Richardson
Cori Bebout	Emily Herrington	Paetyn Rock
Bryce Beery	Caleb Johnson	MaryJane Samuelson
Brandon Bommer	Kevin Johnson	Brady Sands
Jacob Brooks	Kristen Johnson	Rachel Schaner
Jade Brownfield	Lauren Jones	Lauren Schmidt
Sarah Cabeen	Ashley Lawrence	Lauren Shane
Jacob Carlson	Jonathan Lopez	Jacob Slough
John Clark	Erin Maxwell	Taylor Stansbury
Isaiah Dau-Jerome	Makayla Maxwell	Josey Stanton
Jacob Degase	Hannah McCormick	Keldon Stiner
Mark Engstrand	Kourtney McKinnon	Alexander Stull
Joshua Espinosa	Will Mellencamp	Jordan Sunderman
Allison Fast	Ashley Nordhues	Stephanie Sweesy-Baum
Jacob Fidler	Lindsey Pace	Josiah Wulbecker
Andrew Foster	Dylan Pafford	Danny Harden-Bolton – Academy
Daniel Frey	Jennifer Poffenbarger	Macey Laird – Academy
William Gibson	Shelby Powers	Colin LeRoy - Academy

Approve Special Education Contracts

A motion was made by Bond, seconded by McComb, to approve the contracts with Davenport, Mason City, Muscatine, Marshalltown, and Waterloo Community School Districts for special education students being served at the Clarinda Academy. Motion carried 5-0.

Approve Memorandum of Understanding with IWCC

A motion was made by Jones, seconded by Bond, to approve the Memorandum of Understanding with Iowa Western Community College to provide Concurrent Enrollment Courses for the 2016-2017 school year. This is a shared program with IWCC where the District works cooperatively with the College to determine the types of courses available to students. The District is charged the full tuition rate, but is able to generate about half the cost through the annual certified enrollment count. Examples of those classes are Biology, Composition, Western Civilization, Statistics, Philosophy, Psychology, and Public Speaking. Motion carried 5-0.

Board Correspondence

Turner: 1) The history presentations we received were super. Great job by our CMS students. 2) Congratulations to the FCCLA Chapter members who qualified at the state leadership conference to advance to the national STAR Events competition in San Diego this July. 3) Congratulations to Mr. Johnson for being named Iowa FFA chapter leader of the year.

Adjournment

A motion was made by McComb, seconded by Bond, to adjourn the regular meeting at 6:00 p.m. Motion carried 5-0.

Cindy L. VanFosson
Board Secretary