

September 14, 2015
Regular Meeting
Board of Directors
Clarinda Community School District

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Audience to Visitors
5. Administrative Reports
6. Consent Items
 - A. Approval of Minutes
 - B. Approval of Bills in the Amount of:
 - General Fund \$127,676.01
 - Activity Fund \$19,168.42
 - Management Fund \$32,305.85
 - Nutrition Fund \$23,276.08
 - Trust & Agency \$250.00
 - C. Analysis of Reports
 - Financial Statements
 - Activity Accounts
 - Hot Lunch
 - Open Enrollment Application(s)
7. Old Business
 - A. Annual Meeting
 1. Treasurer's Report
 2. Certified Annual Report
 3. Election Results
 - B. Adjournment of Retiring Board
8. New Business
 - A. Call to Order – New Board
 - B. Administration of the Oath of Office to newly elected board members
 - C. Organizational Meeting
 1. Election of Officers
 2. Administration of the Oath of Office to Officers of the Board
 3. Committee Assignments
 - a. Auditing
 - b. Board Policy
 - c. School Improvement
 - d. Page County Conference Board
 - e. Legislative Action Network
 - D. Approve Lau Plan
 - E. Approve District Developed Special Education Plan
 - F. Approve Bank Depositories
 - G. Approve Official Newspaper
 - H. Cast Vote for AEA Board Election
 - I. Approve 28E Agreement with Clarinda Youth Corporation
 - J. Approve Special Education Contracts

9. Correspondence from Board Members

10. Adjournment

Minutes

The Board of Directors of the Clarinda Community School District met in regular session on Monday, September 14, 2015, 5:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway, Clarinda, IA 51632.

Call to Order

President Sunderman called the regular meeting to order at 5:00 p.m.

Roll Call

The following board members were present: President Sunderman, Vice President Watkins, Fine, and Turner. Board member McComb was absent.

Approval of Agenda

A motion was made by Turner, seconded by Watkins, to approve the agenda. Motion carried 4-0.

Audience to Visitors

President Sunderman welcomed all visitors to the meeting. No visitors chose to address the Board.

Administrative Reports

Miss Nook, High School Principal, reported:

1. High school students are busy preparing for homecoming next week.

Mrs. Opperman, Elementary Principal, reported:

1. Ryan Wise and Becky Slater, from the Iowa Department of Education, met with administrators last Friday to discuss the Teacher Leadership Compensation Grant. It was a great opportunity to share our concerns and they provided insight into ways we could craft our teacher leadership plan to encompass strategies our district embraces. We will be working with a committee of staff members to write a plan, which will be brought to the Board for approval prior to the deadline.

Mr. Porter, Middle School Principal, reported:

1. Middle school students will celebrate by participating in a few activities during homecoming week.
2. Picture day is September 23rd.

Superintendent Honnold reported:

1. Thank you to the Cardinal Fund for the gift of \$7500, which will be used to purchase a virtual welding program and help fund our summer school programs.
2. At the next meeting the board will be learning more about the new Smarter Balanced assessment, which will be used beginning with the 2016-2017 school year.
3. We will be replacing the breakers for the football field lights and installing a new system for turning them on and off. This will be a better way for our maintenance staff to keep our lighting system safe and easier to operate.
4. We've had a great start to the new school year. Everyone is working hard.
5. Thank you to Brian Fine and Seth Watkins for their years on the board. They kept our students as the focus of each discussion at the board table.

Consent Items

A motion was made by Turner, seconded by Fine, to approve the following consent items:

- A. Minutes of the August 10, 2015 meeting.
- B. Bills in the amounts of:

General Fund	\$127,676.01
Activity Fund	\$19,168.42
Capital Projects	\$32,305.85
Nutrition	\$23,276.08

- Trust & Agency \$250.00
- C. August 31, 2015, Financial Statements, Activity Fund report, Hot Lunch report, and open enrollment application(s).

Turner stated she had audited the bills, found them in order, and recommended payment. The motion to approve the consent items was approved on a 4-0 vote.

Old Business

Annual Meeting

Treasurer's Report

Board Secretary/Treasurer Cindy VanFosson presented the treasurer's report, which documents the financial position of each of the district's separate funds as of June 30, 2015.

Certified Annual Report

Van Fosson presented information from the certified annual report that will be finalized tomorrow, September 15th, with the Iowa Department of Education. Revenues in the general operating fund for the fiscal year totaled \$10,298,530, while expenditures totaled \$10,310,220. The percentage of salaries and benefits to overall budget was 84.1%. The Board's goal is 80%. The Board's goal for the financial solvency ratio of the District is 15% and fiscal year 2015 ended with a ratio of 18.21%.

Election Results

Results of the September 8, 2015, school board election were reported:

4-year term

Nola F. Bond	280 *
Gregory E. Jones	277 *
Darin Sunderman	315 *
Seth Jonathan Lynn Watkins	228
Scattering	6

*Elected

Total Votes = 1,106

Total Ballots = 430

Fine stated he would take the experience of working on the board with him for the rest of his life. Watkins congratulated the new members and thanked the members of the current board.

President Sunderman declared the board adjourned at 5:35 p.m.

New Business

Call to Order of the New Board

Ms. VanFosson called the meeting of the new board to order at 5:40 p.m. and administered the oath of office to Bond, Jones, and Sunderman. They will each serve a four year term.

Organizational Meeting

Election of Officers for 2015-2016

Ms. VanFosson asked for nominations for the office of President of the Board of Directors. Turner nominated Darin Sunderman to serve as President of the Board of Directors for 2015-2016. Jones seconded the nomination and Mr. Sunderman was elected on a 3-0 vote. He assumed the President's role at this point of the organizational meeting. Turner nominated Scott McComb to serve as Vice President of the Board of Directors for 2015-2016. Bond seconded the motion and McComb was elected to the office of Vice President on a 4-0 vote. The oath of office was administered to the new president by VanFosson. Due to McComb's absence, he will receive the oath of office at the McKinley Administrative Offices within 10 days.

Appointment of Committee Assignments

President Sunderman made the following committee assignments:

1. Auditing Committee: Scott McComb and Greg Jones
2. Board Policy Review Committee: Pallin Turner and Nola Bond
3. Page County Conference Board: Pallin Turner
4. Legislative Action Network: Greg Jones
5. School Improvement Advisory Committee: Darin Sunderman and Scott McComb

Approve Lau Plan

A motion was made by Turner, seconded by Bond, to approve the Lau Plan for the 2015-2016 school year. The Lau Plan, so named from the U.S. Supreme Court's 1974 decision in *Lau v. Nichols*, is designed to meet the instructional needs of English Language Learners (ELL). The plan must include how to identify ELL students, a designed program that is reflective of student needs, assurance of appropriate personnel to provide services, instruction that aligns with state and local content standards, and ongoing assessments to ascertain individual student growth in English language proficiency and in academic content. A group of administrators and teachers meet annually to review the plan and work to ensure it meets state and federal requirements. Following an explanation of the plan, the motion was approved on a 4-0 vote.

Approve District Developed Special Education Plan

A motion was made by Turner, seconded by Bond, to approve the District Developed Special Education Plan. The plan must be reviewed a minimum of every 5 years, and because our district went through a Department of Education site visit last year, it was reviewed and will be included in the Comprehensive School Improvement Plan for 2015-2016. Allison Wellhausen, working with a group of parents, administrators, special education teachers, regular education teachers, and teacher associates met and reviewed the plan, which explains how students are identified as requiring special education, how students are served, and the caseload of each special education teacher. One of the key pieces is the assurance both regular and special education teachers are providing Specially Designed Instruction (SDI) for each special education student in an effort to help them achieve grade level expectations. Motion carried 4-0.

Approve Bank Depositories

A motion was made by Turner, seconded by Jones, to adopt the District's Depository Resolution: Resolved, that the Clarinda Community School District of Clarinda, Iowa in Page County, Iowa, approves the following list of financial institutions to be depositories of the Clarinda Community School District funds in conformance with all applicable provisions of the Iowa Code Chapters 452 and 453 (1993) Iowa Acts, S.F. 2220. The Business Manager/Board Secretary/Board Treasurer is hereby authorized to deposit the Clarinda Community School District funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

PCSB Bank	\$10,000,000
Bank Iowa	\$2,000,000
Wells Fargo (ISJIT)	\$10,000,000
Cornerstone Bank	\$1,000,000
Great Western Bank	\$1,000,000

Motion carried 4-0.

Approve Official Newspaper

A motion was made by Jones, seconded by Turner, to approve the Clarinda Herald Journal as the district's official newspaper for the 2015-2016 school year. Motion carried 4-0.

Cast Vote for AEA Board Election

A motion was made by Bond, seconded by Turner, to cast the district's vote for Raymond Storm to serve as Director from District 1 for the Board of Directors of the Green Hills AEA. District 1 includes the following community school districts: Bedford, Central Decatur, Clarinda, Diagonal, Lamoni, Lenox, Mormon Trail, and Mount Ayr. Mr. Storm is the only person who submitted his intent to run. He is from Derby, Iowa, and has been on the GHAEA Board since 2000. Motion carried 4-0.

Approve 28E Agreement with Clarinda Youth Corporation

A motion was made by Turner, seconded by Bond, to approve the continuation of the 28E Agreement with Clarinda Youth Corporation to provide oversight of the Clarinda Academy educational programs. The Clarinda Youth Corporation Board of Directors reviewed the agreement and voted on its extension at their most recent scheduled meeting. A copy of the entire agreement is available in the Superintendent's Office for review. Following a short discussion of the rights and responsibilities of the Clarinda School District under the agreement, the motion passed on

a 3-0 vote, with Director Jones abstaining due to his membership on the Clarinda Youth Corporation Board of Directors.

Approve Special Education Contracts

A motion was made by Turner, seconded by Bond, to approve the contracts with Ar-We-Va, Atlantic, Bedford, Corning, Council Bluffs, Des Moines Independent, Elkhorn-Kimballton, Independence, Iowa City, Mason City, Ottumwa, Sioux Center, Sioux City, Storm Lake, and Waterloo Community School Districts for educational services of special education students being served at the Clarinda Academy. Motion carried 4-0.

Board Correspondence

Turner: 1) Congratulations and welcome to Greg Jones and Nola Bond. 2) It sounds like we've had a great start to the school year. 3) I know the Special Education Plan is a lot of work. Thank you to the group who reviewed it.

Jones: I appreciate the many years of service of Seth Watkins and Brian Fine, and I look forward to serving the district.

Bond: 1) I, too, look forward to serving on the Board. 2) I'm excited to be chaperoning the kindergarten class tomorrow on their field trip to the Rose Theatre in Omaha.

Adjournment

A motion was made by Turner, seconded by Jones, to adjourn the meeting at 6:09 p.m. Motion carried 4-0.

Cindy L. VanFosson
Board Secretary