

**April 27, 2015
Regular Meeting
Board of Directors
Clarinda Community School District**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Audience to Visitors
5. Administrative Reports
6. Old Business
7. New Business
 - A. District Site Visit Overview Presentation
 - B. Approve Resignation(s)
 - C. Approve 2015-2016 School Calendar
 - D. Approve Bus Bid
 - E. Approve Retaining Wall Repair Bid
 - F. Approve 2014 Fiscal Year Audit
8. Correspondence from Board Members
9. Adjournment

Minutes

The Board of Directors of the Clarinda Community School District met in regular session on Monday, April 27, 2015, 5:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway St., Clarinda, IA 51632.

Call to Order

President Sunderman called the regular meeting to order at 5:00 p.m.

Roll Call

The following board members were present: President Sunderman, Fine, McComb, and Turner. Watkins arrived at 5:07 p.m.

Approval of Agenda

A motion was made by Turner, seconded by McComb, to approve the agenda as written. Motion carried 4-0.

Audience to Visitors

President Sunderman welcomed all visitors to the meeting. No visitors chose to address the board at this time.

Administrative Reports

Miss Nook, High School Principal, reported:

- 1) The Hawkeye 10 art show is this Wednesday at Glenwood. Individual pieces can be viewed tonight in the commons prior to the vocal and instrumental concert. Several items can be seen right now on the District web site main page.
- 2) Prom is this Saturday, May 2nd.

Mr. Irvin, Activities Director, reported:

1) Clarinda was represented at the Drake Relays by both the girls' and boys' 4X100 relay teams and by Jaedra Moses in the 100m.

Superintendent Honnold reported:

- 1) We will be replacing the carpet in several rooms this summer, spending approximately \$20,000.
- 2) Cliff True, the BCDM architect we've been working with, will begin drawing up plan specifications for the addition to the north side of the high school gym. He estimates it will next year at this time before we can expect construction.
- 3) The Department of Education site visit went well. We had lots of positive comments from the group.

Old Business

Board members had no old business to consider.

New Business

District Site Visit Overview Presentation

Board members were able to see the 45 minute presentation created for the Department of Education site visit April 14-16. Miss Nook coordinated the overview, showcasing each building and various programs, with the other administrators assisting.

Approve Resignation(s)

A motion was made by Watkins, seconded by McComb, to approve the resignation from Kaitlin Nuckolls as assistant middle school girls' basketball coach for the 2015-2016 season, pending a suitable replacement can be found. Motion carried 5-0.

A motion was made by McComb, seconded by Fine, to approve the resignation from Jason Muhlbauer as elementary teacher, assistant high school girls' basketball coach and assistant middle school girls' track coach effective the end of the school year. Motion carried 5-0.

Approve 2015-2016 School Calendar

A motion was made by Fine, seconded by Watkins, to approve the 2015-2016 school calendar. The first day of school for the 2015-2016 school year is August 24th. The last day is May 20th, pending days lost during the year. The calendar is posted on the district web site for parents and community members. Following discussion of the delay by the legislature to pass the new start date law, motion carried 5-0.

Approve Bus Bid

A motion was made by Watkins, seconded by Turner, to approve the net bid from School Bus Sales of \$87,106 for a 65-passenger transit style bus. Two bids were received: 1) Thomas Bus Sales provided a quote of \$90,586.29, with a \$1,200 trade-in allowance for our 1998 International bus, for a net bid of \$89,386.29. School Bus Sales provided a quote of \$88,606.00, with a \$1,500 trade-in allowance for the 1998 International bus, for a net bid of \$87,106. Money from the Physical Plant & Equipment Fund will be used to purchase the bus. This year the property tax levy for the PPEL fund will bring in approximately \$87,868, the cost of one bus. It was mentioned how fortunate we are to have the additional dollars from the state-wide penny. Without it, we would not have the resources to maintain our facilities because the PPEL fund does not generate enough to cover both our vehicles and our facility improvements. Following that discussion, the motion was approved on a 5-0 vote.

Approve Retaining Wall Repair Bid

A motion was made by Turner, seconded by McComb, to approve the quote from Steven's Bros. Construction of \$5,700 to repair the brick retaining wall at the middle school loading dock. The brick has greatly deteriorated and needs to be replaced before it creates greater problems. Motion carried 5-0.

Approve 2014 Fiscal Year Audit

A motion was made by Fine, seconded by McComb, to approve the 2014 fiscal year audit report. The audit of the financial records of the District as of June 30, 2014, was completed and statements prepared for filing with the State and the federal clearinghouse by Nolte, Cornman, & Johnson P.C. of Newton, Iowa. A copy of the audit report is available for review in the office of the Auditor of the State and the District secretary's office. Business Manager VanFosson took this time to compare the final standing of the District as of June 30, 2014, to the projected standing

of the District on June 30, 2015. The District's unspent authorized budget is expected to drop approximately \$200,000. With only approximately \$60,000 in new money expected and probable increases in expenditures, fiscal year 2016 could see a further drop of over \$300,000. A large red flag is the 82.5% spent on salaries and benefits to overall budget. The goal of the Board has been to attempt to keep the percentage near 80%, knowing there are other expenses, such as fuel for buses, textbooks, utilities, repairs, and classroom supplies that must also be paid from the general operating fund. Following discussion of the District's current and projected financial position, the motion to approve the 2014 fiscal year audit report was passed on a 5-0 vote.

Correspondence

Sunderman: Thank you to the entire staff and the community members who were involved in the Department of Ed site visit. The initial report shows everybody represented our school well.

Turner: I agree with Darin. Good job everybody!

Adjournment

A motion was made by Watkins, seconded by Turner, to adjourn the meeting at 6:16 p.m. Motion carried 5-0.

Cindy L. VanFosson
Board Secretary